**Shauna Jayne McIntyre**
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|21 Orlagh Avenue, Scholarstown Road, D.16|

I am a final year Law Student in Dublin City University, expecting to graduate with a 2.1 in May 2018. I have gained many skills from my experience working in a solicitor’s firm, which I am eager to apply in a corporate law setting.

**EDUCATION & QUALIFICATIONS**

**2015-2018** ***Bachelor of Civil Law****, Dublin City University*

* **First year:** Law of Torts (68%), Criminal law (67%), Irish Legal System (60%), Public International Law (54%), Constitutional Law (64%), Foundations of Law and Legal Research (65%), Comparative Law (64%)
* **Class Ranking:** 15th out of 74
* **Second Year:** Moot Court (66%), Property Law (64%), Company Law (68%), Family Law and Society (59%), The Law of Contract (66%), European Union Law (65%), Healthcare Law and Society (69%)
* **Class Ranking:** 7th out of 74

**2009-2015** *Our Lady’s School, Templeogue Road, Terenure, 6W*

* Leaving Certificate 2015

CAO Points: 505

**RELEVANT WORK EXPERIENCE**

**14th August 2017 - Present Legal Assistant, Howell & Co Solicitors**

* I prepare briefs and affidavits as well as drafting letters to clients. I also carry out general office work such as scanning, photocopying, answering the telephone etc.
* I communicate with existing and potential clients as well as other law firms, regularly taking messages for the relevant solicitor in the office.
* I attend the Circuit Court, District Court and Family Courts to represent the firm on cases and report back to the firm on the consultation with our client and outcome of the case.
* From this role I gained an insight into many areas of the law and how they operate in practise as well as how to interact with clients in a professional manner.

**24th November 2016 Shadow, Paul O’Reilly BL**

* I shadowed senior barrister Mr. Paul O’Reilly BL on a Personal Injuries case.
* I engaged with the instructing solicitor on the case.
* I was also given a tour of the Four Courts and the Law Library.
* I learned more about how the Courts work and how barristers and instructing solicitors interact and work together.

**OTHER WORK EXPERIENCE**

**July 2015- Present Sales Consultant, Mamas and Papas**

* I must operate tills and maintain the appearance of the store.
* In store I reach and often exceed sales targets and customer service targets.
* The sales team work together to achieve the stores targets.
* I was trained as a personal shopper which requires excellent customer service skills.
* I complete demonstrations at “Parent to be” events in front of up to 120 people.
* I train the new staff members on products.
* This role has improved my communication skills greatly.

**IT SKILLS**

* I have a strong working knowledge of Microsoft Word, Powerpoint and Cortbase.

**AWARDS & ACHIEVEMENTS**

* I have won many prizes in golf including Junior Golfer of the Year, Newlands Girls Trophy and the Merritt Award.

**HOBBIES**

* I am a member of Grange Golf Club Rathfarnam and I have a handicap of 19.
* I am a member of DCU gym and I attend two fitness classes every week.
* I love to travel and I have been fortunate enough to visit many parts of Europe as well as Thailand and South Africa.

**REFEREES**

Christine Flanagan Treasa Howell
Mamas and Papas (Store Manager) Howell & Co (Principal Solicitor)
087 113 3990 01 403 0777