

Simion Curmei

Education

2016 – 2020

National University of Ireland, Maynooth

LLB (Second-Class Honours, Grade 1 – 67.3%)

Class Ranking 22/138

2015 – 2016

Institute of Education

Leaving Certificate

2011 – 2015

Luttrellstown Community College

Employment

31st May – 27th August 2021

Summer Intern at AMOSS Solicitors – Commercial Property Department

- Assisted on a project regarding sale of properties from an Irish ICAV Fund client.
- Drafting correspondence to various other legal firms, obtaining planning documentation from local authorities around Ireland.
- Drafting amending facility agreements and assisting with security documents on behalf of lenders financing property developments and other post-closing follow ups.
- Various legal research assignments such as current position of COVID-19 planning exemptions.
- Scanning and organising title documents on cloud content management software for larger property sale projects.
- Assisting with charge and first registration applications to the Property Registration Authority.

12th – 23rd August 2019

Summer Intern at Lemn Solicitors – Real Estate Team

- Organised case files in Keyhouse Case Management Software.
- Attended client meetings and took minutes used by various fee earners on the cases.
- Archived case files that needed to be sent offsite.
- Legal research tasks on topics at solicitor's request.
- Drafted letters to clients, legal firms and companies, which were then checked and sent by solicitors or trainees at the firm.

May 2019 – August 2019

Client Management Summer Intern at Indeed.com

- My internship at Indeed included working with a large number of United Kingdom clients.
- Providing reports on their spending, analysing data of traffic to their company pages and engagement with audience.
- Further, I worked alongside my team in providing financial advice for clients in terms of their spend with Indeed.
- Worked with a close-knit team, teamwork was essential in such a fast-paced tech company.
- Skills gained include improved interpersonal skills, from dealing with a lot of different clients with tailored needs. My organisational skills have grown profoundly, Indeed's busy environment has taught me the importance of being organised and the consequences if it is not done correctly.

February-April 2019 (Part-Time)

Legal Intern at Kenny Boyd & Co. Solicitors

- My duties mostly include drafting letters for clients and companies that are dealt with on a daily basis. I have also had exposure to CORT2019.
- Filing, addressing client queries and schedules of closing documents are among some of the daily tasks that needed completion as part of being an intern.

2017 – 2020

Student Ambassador for Maynooth University

- This role includes being a guide during the open days at Maynooth University, providing prospective students with information on studying law and the general social aspect of attending Maynooth University. Improved communication skills.

2017 – Present

Car Park Attendant at Best Car Park in Arnotts, Dublin City.

- A key aspect of this role was maintaining books of accounts based on full daily report sheets.
- Other duties include printing of midnight money statistics, filing it correctly, checking balances are correct and highlighting any issues to a supervisor.
- Weekly financial analysis and week on week comparison and reporting.

Skills

Computer: Excellent working knowledge of Microsoft Word, PowerPoint and Excel and case management systems. Typing Speed: 50 wpm

Organisational: Organisational skills vastly improved during final year of university. Having taken on the role as chairman of the M.U. Law Society, a lot of work was required to put in motion the numerous plans we had that specific year, while balancing a demanding academic workload.

Teamwork: Throughout my years of education teamwork has been one consistent trait that has always showed. A great example is our team winning the 'Formula 1 in Schools' regional competition with our team Arrow Racing. This skill has further improved while working in the fast-paced tech company, Indeed.com.

Interests & Achievements

- Winner of the Silken Thomas Moot Court Competition of 2018 judged by Mr. Justice John McMenamin of the Supreme Court of Ireland.
- Elected as President of Maynooth University Law Society 2019/2020.
- Elected as Moot Court Convenor for the Maynooth Law Society of 2018/2019.
- Elected as Vice-President of Maynooth Free Legal Advice Clinic 2018.
- Finalist in the Young Entrepreneur Awards in 2011, along with my teammates, for our idea of fragranced keyring customisable hurleys.

References

Emer Fitzhenry, Solicitor, AMOSS Solicitors

e-mail: efitzhenry@amoss.ie

Dr. Edana Richardson, Lecturer, Maynooth University

e-mail: Edana.Richardson@mu.ie

Frank Moore, Managing Director, Best Car Parks Ltd

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