**Síofra Heffernan**

**D.O.B:** 02/02/1995

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**Education**

2013- Present Dublin City University: BCL

 First Year: 1.1 - 3rd in class

 Second Year: 2.1 – 6th in class

 Third Year (semester 1):1.1

2007-2013 Loreto Secondary School Bray

 **Leaving Certificate (495 points)**

French (B) Irish (A) English (B) Maths (C) Biology (B) Business (B)

 History (B)

**Legal work experience**

2014 **Austin Heffernan & Co. Solicitors.** Summer placement and occasional

 weekend work in which I worked in a small practice mainly dealing with

 family and personal injuries law. I was given the opportunity to sit in on

 client meetings and experience general office administration such as

 answering calls from clients and running general office errands.

**Other work experience**

August 2013- Present **The Wilton Hotel Bray.** I work here part time during the during the

 semester and full time during the summer. I am given considerable

 responsibility for serving customers, training new staff and occasionally

 I do the till cash at night time. In addition I am also a fully trained and

 certified for bar work. This job has enabled me to develop excellent

 customer service skills as well as working under stressful conditions

 as part of a team for long periods of time.

March 2010- May 2013 **Maud’s Ice Cream Bray.** This was my first job I got at 15, which

 shows my hard working attitude and ability to multi task.

**Voluntary work**

2012- Present Ongoing volunteer in my local GAA club Bray Emmets in which

 I coach underage girls Gaelic Football and referee matches.

2007-2014 I am also a trained Youth Leader with my local youth club and

 Youth centre ‘Celtic Youth Bray’, in which major social issues

 such as drugs, crime and social justice were talked about in an

 informal and relaxed environment. As a result of this in 2013

 I was chosen to be on a national panel for youth justice in Ireland

 through the Leargas Programme.

2012- Present Member of ‘Be Well Bray’ a local group with a mission

 to promote positive youth mental health.

**Other skills**

**Computer skills**

ECDL qualified with a good knowledge of email etc.

**Communication**

Excellent communication and interpersonal skills as I am used to working in a high pressured environment as part of a team.

**Personal Achievements**

* Annual first aid course with my local GAA club.
* I represent my County at Senior level for Gaelic football.
* All Ireland underage medal for Wicklow.

**Interests & Activities**

* Sports: Currently playing senior football with Bray Emmets and Wicklow also an active runner.
* FLAC: Active in DCU FLAC, have attended several training clinics.

**References**

Available upon request.