

SOPHIE FLYNN

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EDUCATION

2015-2018

NATIONAL UNIVERSITY OF IRELAND GALWAY

BACHELOR OF CIVIL LAW

I graduated with a high 2.1 honours degree.

2009-2015

MOUNT ANVILLE SECONDARY SCHOOL, DUBLIN, IRELAND.

LEAVING CERTIFICATE

All higher level honours grades obtained.

WORK EXPERIENCE

SEPTEMBER 2018– NOVEMBER 2018

LEGAL INTERN/ASSISTANT, NOEL SMYTH & PARTNERS, DUBLIN 2.

I worked as a legal intern in the well-established Noel Smyth & Partners Solicitors over a two month period, where I gained hands on experience working across a number of areas of law including Commercial, Property, Litigation, and Family Law.

I was given a number of tasks including:

- Attending court
- Administrative, secretarial and clerical work
- Conducting legal research
- Filing legal documents in court
- Organising and preparing documents for both large and small scale discovery

Additionally, I was given the opportunity to sit in on a number of client meetings, providing me with a valuable insight into client correspondence.

MAY 2018 – JUNE 2018

LEGAL INTERN, BEAUCHAMPS SOLICITORS, DUBLIN.

I gained invaluable experience working as a Summer Intern in one of Ireland's top commercial law firms. Over the course of the internship I was placed in the property department where I worked alongside and contributed to the transactions solicitors and trainees were working on which provided me with an excellent insight into the working world of solicitors.

AUGUST 2017 – DECEMBER 2017

PROMOTIONS, NUMBER 22, SOUTH ANNE STREET, DUBLIN 2.

Number 22 is one of Ireland's most exclusive nightclub venues. I worked promoting the nightclub with the aim of marketing the venue effectively and building brand awareness. My experience in promotions has helped me develop excellent interpersonal skills.

DECEMBER 2015 – APRIL 2016

WAITRESS, UNION CAFÉ, MOUNT MERRION, DUBLIN.

My duties included greeting customers upon arrival, taking food and drink orders and advising daily specials. I was also responsible for serving food, dealing with bill payments and clearing tables. Prompt and efficient service was required in this busy and vibrant establishment. The experience has led me to understand the importance of working well within a team as well as gaining excellent communication skills with customers and colleagues.

JUNE 2015 – AUGUST 2015

COCKTAIL WAITRESS, HOUSE, LEESON STREET, DUBLIN 2.

House is one of Ireland's most popular establishments. The experience prepared me to work well under excessive pressure and constantly deliver results.

VOLUNTEER WORK

STUDENT VOLUNTEER, PETER MCVERRY TRUST

I volunteered my services over a one month period to the Father Peter McVerry Trust which tackles the issue of homelessness in Ireland. I was based in the homeless drop-in center on Sherrard Street, Dublin 2, and offered assistance where needed.

FUNDRAISING VOLUNTEER, PIETA HOUSE

I raised funds and completed the 5km charity run 'Darkness into Light' in aid of Pieta House.

STUDENT VOLUNTEER, LOG ON AND LEARN

IT or computer literacy is often an issue for older people. I volunteered to teach those who may never have had the opportunity before, to learn how to use a computer and discover the Internet.

HOBBIES/INTERESTS

- I have a great love of travelling, reading and writing.
- I am a keen swimmer as well as holding an open water scuba diving license.
- I am an avid runner and have enjoyed partaking in charity runs.
- I was an active member of the NUIG Law Society 2015-2018.