SOPHIE TATE

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Bettystown, co. Meath



SUMMARY

I am a recent DCU graduate looking to start my legal career, while in University I studied multiple areas of law including; Tort, Contract, Property, Equity and Trusts, Company, Criminal, EU and Constitutional law. I am currently taking the FE1 exams and studying to gain a qualification in compliance from the ACOI. Possessing a solid foundation in legal principles, critical thinking and research skills, i am eager to apply my knowledge in a practical setting through a legal traineeship. My experience in management and customer service has proven my ability to work under pressure and as a team. I am keen to contribute to and learn from a dynamic legal team.

EDUCATION

Dublin City University

Bachelors degree in Law and Media 2021-2024

Colaiste Na HInse

Leaving certificate 2015-2021

SKILLS

- Communication
- Time Management
- Organisational skills
- Leadership
- · Supervising
- Sales
- · Excel Spreadsheets
- Problem Solving
- · Analytical Thinking
- Spanish
- Lituanian

CERTIFICATIONS

- · Safety and security in the workplace
- Food safety
- Production and service leader

WORK EXPERIENCE

Manager

McDonalds | 2021 - Present

- Ensuring all regulations and procedures including health and safety are being followed.
- · Achieving targets and managing deadlines.
- Increasing CSAT and ensuring smooth running of operations
- Managing people and making sure all tasks are completed.
- Dealing with customer complaints and cashing up tills.

Crew trainer

McDonalds | 2023 - 2023

- Training new staff in all areas of the restaurant.
- · Taking orders
- · Serving customers
- · Cooking and cleaning

Sales Assistant (Seasonal)

Dunnes Stores | 2019 - 2020

- · Packing shelves
- · Arranging displays
- · Customer service
- · working on the till