|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sorcha  o’loughlin | |  |  | | --- | --- | | 36 Templemore Avenue, Rathgar, Dublin 6 | Address icon | | 014967124 0830493390 | Phone icon | | Sorcha.o-loughlin@ucdconnect.ie | Email icon | |  |  | |  |  | |

I am a twenty two year-old Commerce graduate and currently sitting the FE1s hoping to pursue a career in law. I am a motivated self-starter who adapts and learns quickly. My years of experience working in retail alongside completing my degree have honed my communication skills, as well as my ability to multi-task. Graduated with a 2.1, was very happy with this result.

|  |  |
| --- | --- |
| Education icon | Education |

## Bachelor of Commerce | University College Dublin

2014 - 2018

A globally recognised business degree for ambitious and achievement oriented students. Four years of assignments, presentations and team projects. Subjects taken include digital/e-marketing, several accounting modules, economics, finance, corporate governance, and customer behavior/psychology modules.

## Leaving Certificate | Loreto College, St. Stephens Green

### 2000 – 2014

All subjects taken at higher level. Achieved 510 points

|  |  |
| --- | --- |
| Experience icon | Experience |

## Stylist | Karen Millen, Brown Thomas, Grafton Street

### October 2018 - Present

Stylist and sales assistant for Karen Millen in Brown Thomas, individually styling customers, selling, managing luxury items and providing excellent and attentive customer service.

I am regularly top-sales person on my shifts.

## Sales Assistant | Maje, Brown Thomas, Grafton Street

### Feb 2017 – Sep 2018

Sales assistant in the busy Maje concession on a part-time basis. I maintained the high standards Brown Thomas expects on the floor throughout the day, personally assisting customers, with sizes and styling, managing luxury items, and providing excellent and attentive customer service.

## Sales Assistant | Kurt Geiger, Brown Thomas and BT2, Grafton Street

### Dec 2014 – Jan 2017

I worked as a sales assistant for Kurt Geiger for over two years on a part time basis, gaining experience handling luxury products, designers, and providing excellent customer service. I worked well within a dynamic and busy team.

## Childcare Assistant | Highfield Montessori School

### Summer 2014

Assistant in the classroom with children aged two to five. Helped with annual class planning, organization of the calendar and report writing, as well as day-to-day work on classroom floor.

## Reception Staff | Media Works

### March - April 2014

Worked on the reception desk at this media and advertising company, which involved answering the phone, dealing with concerns and complaints, completing the company calendar. I also worked on a customer survey during this time.

## Administrative Staff | Niall D Brennan Associates

### October 2014

Worked in a busy office, both on reception desk and internal administrative work. The job involved managing phone calls, dealing with clients, and assisting with the organisation of this architecture firm.

## Babysitting | Local families

### 2008 – Present

Have been babysitting for many families for nearly 10 years! My responsibilities include putting babies - teens to bed, cooking dinner, checking homework, etc. Very comfortable with children and passionate about looking after them whilst having fun.

|  |  |
| --- | --- |
| Skills icon | Skills |

|  |  |
| --- | --- |
| * Strong communication skills * Excellent multi-tasker * Mathematical aptitude | * Proficient with computers * Keen organisational skills * Time – management |

|  |  |
| --- | --- |
| Activities icon | Activities |

* Promotions and Productions Officer for the Commerce and Economics Society (C&E) in University College Dublin (UCD)
  + Role included managing the C&E main annual events including the annual UCD Commerce Ball and European Mystery Tour
* Volunteer for the Irish Wheelchair Association
* Member of Student Council 2014
* Member of the Art Committee 2013
* Winner of Sports Award, Loreto College 2014
* Sports Captain – basketball 2013 – 2014
* Qualified in Emergency First Aid since 2012 – European Red Cross
* Proficient in Gaeilge (Irish)
* Hobbies include hockey, basketball, training at the gym, and photography

|  |  |
| --- | --- |
|  |  |