**STEPHANIE SPARR**

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A hardworking, driven law school graduate. A professional that works to my full potential while demonstrating dependability and flexibility. Motivated to work as an individual or part of a team to achieve the best results.

**EDUCATION**

**The University of Tennessee College of Law Knoxville, Tennessee**

Juris Doctor, May 2015

Activities: Moot Court Executive Board Vice-Chair, Jessup Moot Court Team, Phi Alpha Delta, The James McReynolds Chapter Mock Trial Team, Student Bar Association, Law Women, Student Animal Legal Defense Fund.

Awards: 2nd place opening statement competition, trial practice award from UT Law in 2nd and 3rd years, conflict of laws highest honor award in 2nd year.

Study abroad: One semester of law school was attended at Cambridge University.

Prepatory Classes: Professional Law Courses at Griffith College Dublin.

**The University of Tennessee Knoxville, Tennessee**

Bachelor of Arts, *Magna Cum Laude*, May 2012

Major: Political Science Minor: Italian

Honors: Hope Scholarship; Volunteer Scholarship; Phi Sigma Theta Honor Society; Dean’s List

Activities: Mock Trial Team; Italian Club

**Software:** Microsoft Word, Excel, Powerpoint, WestLaw Certified, LexisNexis Professional Research Certified

**EXPERIENCE**

**21st Mortgage Corporation Knoxville, Tennessee**

Financial Counselor, June 2015-Present

* Manage a portfolio of 1,500 customer accounts worth $15 million.
* Establish effective communication and rapport with a varied customer base.
* Analyze account details, such as credit history and loan type, to make high quality business decisions.
* Counsel customers regarding repayment strategies, pro-active budget making, and loss mitigation.
* Provide assistance to struggling customers through the use of regional non-profit organizations.
* Develop short and long term strategies with customers to prevent the risk of repossession or foreclosure.
* Direct customers as a single point of contact through any assistance needed during the servicing of their loan.

**University of Tennessee Knoxville, Tennessee**

Student-Athlete Tutor, August 2013-May 2015

* Created lesson plans for students to help them achieve in their classes.
* Tutored students every day in subjects such as Italian, political science, business law, and economics.

 **PerfectServe Knoxville, Tennessee**

 Text Agent**,** August 2014-March 2015

* Answered phone calls from doctors, nurses, and patients and transcribed these phone calls into messages that are sent to the doctor.
* Worked in a fast-paced environment.
* Understandable of medical staff’s time to relay medical messages.
* Proved to be familiar with medical jargon and abbreviations.

**State Representative Campaign Knoxville, Tennessee**

Director of Communications, April 2014-August 2014

* Managed a successful state office campaign.
* Coordinated all mail mergers, press releases, finding volunteers, brainstorming campaign strategies, and any other miscellaneous tasks.
* Arranged and approved all logos and designs for campaign.
* Organized volunteers that canvassed neighborhoods.
* Monitored files for every constituent in the district

 **Federal Public Defenders of East Tennessee Knoxville, Tennessee**

 Law Clerk,May 2014-August 2014

* Represented clients in federal court.
* Negotiated with the district attorneys in regards to sentencing
* Interviewed clients.
* Answered client phone calls.
* Drafted memos on behalf of federal prisoners to be presented in front of federal judges.
* Drafted a brief presented to a federal court judge for an appellate trial.

**Jessup International Moot Court Team Knoxville, Tennessee**

Moot Court, January 2014-March 2014

* Argued issues concerning international law, law of the sea, territorial disputes and territorial sovereignty.
* Wrote Applicant and Respondent briefs.
* Earned top ten spot in Applicant competition.
* Won top ten brief in competition.

**Legal Aid of East Tennessee Knoxville, Tennessee**

Law Clerk, May 2013-June 2013

* Assisted attorneys with memos and letters to clients regarding matters in property law, family law, and domestic violence cases.
* Interview clients.
* Drafted memos on property and divorce matters for destitute clients for district court proceedings.

**Speaker Pro Tempore of the Senate Jamie Woodson Nashville, Tennessee**

Intern, January 2011-May 2011

* Maintained front of office and greeted all visitors.
* Answered multiple-line phone in a very fast-paced workplace.
* Wrote reports for the Senator’s committees.
* Researched issues for the Senator and her legislative attorney. Attended committee meetings.

**Representative Ryan Haynes Nashville, Tennessee**

Intern, January 2011-May 2011

* Assisted Representative’s secretary with answering constituent emails and phone calls.
* Intercepted phone messages for Representative
* Attended meetings with high-profile lobbyists and guests.
* Responded to Representative’s constituent e-mails.

**Forever 21**

Sales Associate, September 2009-November 2012 **Knoxville, Tennessee**

* Sold clothing and accessories to customers of all ages.
* Handled large amounts of cash as a cashier.
* Trained new associates on the sales floor.

**Pacific Sunwear**

Stockroom Manager/Sales Associate, November 2005-February 2011 **Knoxville, Tennessee**

* Worked my way to stockroom manager.
* Oversaw all new shipment and organizing stock.
* Worked on sales floor for six years.
* Trained new sales floor associates and cashiers.

**Achievements and Interests**

* Elected Vice-Chair of the University of Tennessee Moot Court Board.
* Organized the annual mock trial competition which brought in federal and district judges to judge the competition.
* Worked pro-bono for the Legal Aid Society of East Tennessee on Saturday morning intakes to assist in interviewing potential clients.
* Social chair of the Phi Alpha Delta Law Society at the College of Law.
* Lifelong tennis player.
* Attempting to be conversational in Italian.
* Enjoy traveling and a night of karaoke.