(+353) 86 2622704 Curriculum Vitae mclaughlinstephen22@gmail.com

EDUCATION

**September 2016 – May 2018:** *Bachelor of Laws (LLB), University of Limerick*

* First Class Honours

**May 2016:** *Professional Certificate in Insurance (APA), Insurance Institute of Ireland*

**2012 – 2015:** *Bachelor of Arts (Psychological Studies and Geography), National University of Ireland, Galway*

* 2:1 Honours

**2007 – 2012:** *Leaving Certificate, Moville Community College, Co. Donegal*

* 490 CAO Points

RELEVANT WORK EXPERIENCE

**January 2017:** *Legal Intern, Leahy & Partners Solicitors, Limerick City*

* Assisting solicitors in the preparation of client meetings which allowed me to gain first-hand experience of a solicitor’s approach and conduct towards such meetings
* Administrative work. This furthered my proficiency in administrative duties and preparation of court documents

**May 2015 – August 2016:** *Motor Claims Advisor, Forward Emphasis International, Co. Donegal*

* Progressing existing motor claims registered with Allianz Ireland which included dealing with queries and issues from Allianz customers in an efficient and professional manner on the phone. This advanced my professional communication skills
* Liaising with solicitors, brokerages and loss adjustment firms in relation to mutual clients’ claims. This meant I had to work to targets and deadlines to achieve the best outcome for the client
* Working with, and reporting to, the team in Dublin in relation to general issues regarding clients and their insurance policies. This enhanced my technical skills

OTHER WORK EXPERIENCE

**May 2017 – May 2018:** Sales Assistant, Sports Direct, Childers Road, Limerick City

**November 2016 – January 2017:** Christmas Staff, Penneys, Limerick City

**July 2013 – January 2015:** Catering and Sales Assistant, Supermacs, Galway/Derry

**May - August 2014:** Restaurant Staff, The Golden Plate, Ocean City, MD, United States

ACHIEVEMENTS

* Recipient of a commendation letter from the President of UL in each of the four semesters for my high academic results
* Irish national judo champion each year between 2008 and 2011
* Presented with an “outstanding achievement in sports” award by Moville Community College

SKILLS

* Inter-personal: an ability to work as part of a team (as demonstrated in previous jobs) and to forge good relationships with co-workers through effective communication and mutual respect
* Adaptable: I excel in a fast paced working environment and have demonstrated this in the catering, retail and insurance industries
* Dedicated: I trained rigorously between the ages of 14 and 17 with the goal of making the Irish national judo squad
* Driven: I made the national judo team and represented Ireland at international competitions in the UK and Belgium and at four training camps throughout Europe
* IT skills: proficiency with Microsoft Office programs following completion of the ECDL course

INTERESTS AND HOBBIES

* Sport of all kinds, particularly GAA – I am a current member of my local GAA team
* Voluntary work: Coaching underage GAA teams at my local club, and at school I taught judo to younger students when I was in my final two years of secondary school
* Current affairs; specifically, the changing political climate of the world and how this impacts countries both in terms of economics and in a societal sense

REFERENCES

Available upon request