

Stephen Mc Gettigan

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WORK EXPERIENCE:

Job Title and Employer:

From - To:

Intern: Long-An Law Firm, Beijing, China.

June 3rd 2014 – July 22nd 2014

Responsibilities:

- Member of the corporate and contract law team.
- Assisted in drafting contracts for foreign companies entering China.
- Worked under the firm's managing director Mr. Liu Xiaoming undertaking ad-hoc duties.
- Project managed the submission of advertisement in the British magazine "The Lawyer".
- Proofread and corrected translated documents.
- Communications and negotiations with lawyers and outside parties.
- Researched legal issues and relevant information for upcoming cases and observed legal practice.

Intern: Switalskis Solicitors LLP, Leeds, UK.

July 2011 – August 2011

Responsibilities:

- Shadowed solicitors from criminal law, employment law, immigration law and land law.
- Observed the application of the law to real life client briefs.
- Assisted with billing of client matters and updating case files.
- Assisted in drafting case notes for solicitors.
- Observed solicitors during client depositions.
- Observed solicitors participating in court hearings.

EDUCATION & TRAINING:

Qualification:

Hons Bachelor of Law (LLB)
Irish Leaving Certificate

Institute:

Letterkenny Institute of Technology 2013-2016
Deele College 2008-2013

LLB Examination Results:

2:1 degree achieved. Grade Point Average gained from course completion: 64.83%.

GPA Subjects:

Evidence	67%
Human Rights	64%
European Union Law	67%
Equity, Trusts and Succession	61%
Jurisprudence	72%
Professional Practice	68%
Entertainment Law	60%

Other Subjects:

Alternative Dispute Resolution	61%
Criminal Law	69%
Conveyancing	41%
Administrative Law	64%
Land Law	57%
Company Law & Governance	62%
Tort	57%
Family & Child Law	61%
Employment Law	50%
Information Technology	79%
Intercultural Communications	56%
Contract Law	61%
Legal Systems	58%
Succession Law	57%
Constitutional Law	63%

Other Skills and Experience:

- IT Skills: Proficient in use of Microsoft Office, (word, excel, powerPoint) and basic coding.
- Assisted in organisation and participation of a Law Society political debate on Educational reform in Ireland. Secured the Independent candidate for the debate.
- Nominated Secretary of LYIT's Law society. Organized activities and fundraisers for both Society and charities.
- Member of LYITs International society.
- Participation in the Maynooth University Silken Thomas moot court competition.
- Member of the LYIT Lingo Club. Responsible for helping non-native English speakers improve their English.
- Member and Treasurer of the LYIT's Public Speaking Society. Participation and organisation of debates and other events, which led us to being nominated for the national BICS awards.

Personal Statement:

As a result of my internships and extracurricular activities, I have developed better communication, organisational, time management, problem solving and analytical skills. I understand the importance of decision making and action planning, to ensure correct prioritisation of workload. I have well-developed analytical and numerical capabilities, and am creative at approaching tasks. My self-motivation is an integral part of who I am, and am always willing to be a part of a team or a team leader when the need arises.

Interests:

- Keen interest in History, Sociology, Politics and Law.
- Avid reader of historical novels.
- Partaking in debates and public speaking.
- Travelled extensively in the world including Turkey, Egypt, Spain, England, China, the United States of America and Japan.

References are available on request.