**Susan Gleeson**

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**Profile**

* Presently studying Law Plus, University of Limerick.
* 2017, accepted to study at the prestigious University of Bologna. This university is currently ranked in the top 50 Law schools in the world.
* 2016, completed a six-month placement in the Policing Authority, Department of Justice. I competed with other university students for this role. I was the first University of Limerick student chosen and accepted into the Policing Authority’s programme.
* Sports person of the year award 2014, I play football at both club and county level. I captained my team to win an All-Ireland Senior A final 2014 which led to receiving this award.

**Education**

**Law Plus (Politics and Psychology)** September 2014 – May 2018

University of Limerick Expected degree: 2:1/1:1

Completed modules of relevance: Contract Law, Land Law, Tort Law, EU Law, Equity and Trusts Law.

The University of Bologna, ItalyJanuary – June 2017

Completed modules: Trade and Investment Law, EU internal market Law.

Loreto Secondary School Fermoy September 2008 – June 2014

**Honours Leaving Certificate** 515 CAO points

Business, A1.

English, A2.

**Relevant Work Experience**

**The Policing Authority**

91 North King Street, Smithfield, Dublin 7. June 2016 – Dec 2016

When I began my placement at the Policing Authority, there were just three members in the legal department. I worked under the head of the department, Solicitor Catherine E Pierce. The legal department were allocated many different legal tasks by the Minister of Justice. However, our fundamental responsibility was the creation of the new Garda Code of Ethics - the first of its kind in Irish history. The document began, developed and was completed within the 6 months of my placement. This process, of creating such a profound new document within a small group of people, was certainly daunting, very challenging but extremely rewarding. My duties included:

* Carrying out extensive research and aiding the drafters as much as I could.
* I gave presentations and presented my arguments to my teammates, and most importantly my opinions were valued. My standard in presentations made dramatic improvements.
* Completed outside courses in Microsoft Word, PowerPoint & Excel.
* Huge responsibility, performing under pressure at strict deadlines.

Overall my exposure to this process, and working alongside highly accomplished individuals, has made me become a stronger, confident individual. I saw and helped develop the first and current Garda Code of Ethics in Ireland. That is my proudest moment to date.

**Cork Circuit Court.** April 2013

This work experience was a defining moment in my career path. I always had a keen interest in law however it was this placement that really sparked my interest in a legal career. I got the oppurtunity to do work experience as a court clerk in Cork Circuit Court. I assisted the court clerk in preparing and filing different documents, and handled evidence related to cases. I worked with barristers, solicitors and other individuals in the courts. Initially this was a very intimidating task, however I am now comfortable and confident conversing in a legal environment. I achieved an A1 for this experience.

**Additional Work Experience**

**Brown Thomas,** Limerick. September 2017 – Present

I am currently working in Brown Thomas, Limerick. Brown Thomas has offered me huge amounts of experience already, completing two rounds of interview and two training days it has offered me insight on the importance of a good work ethic, enthusiasm in the work place and working as part of a team to achieve a higher goal. This year, my time management has been challenged, especially in terms of prioritising work in respect of importance and timelines whether it be college work or part time work. From previous employments, I learned the importance to ask for details as to the timeline of the task. This is necessary to enable me to balance my work streams appropriately and to ensure sufficient college work gets done while maintaining a happy work balance in Brown Thomas.

**Moorepark Research Centre,** Kilworth, Co. Cork. Summer 2017

Summer 2017, I worked in Teagasc, Moorepark Research Centre as part of a team preparing for the annual open day. My job was to help the researchers prepare their presentations for the highly anticipated day. My duties varied greatly, from helping with the layout of presentation boards to aiding researchers and ensuring the day ran smoothly. This position required me to be extremely versatile and flexible.

**Bella Café Restaurant,** Fermoy, Co. Cork.June 2015 – June 2016

I worked as a waitress for over a year. This was quite a demanding role which required challenging work, and excellent customer skills. I yet again enhanced my skills in communication and my own confidence through interaction with chefs, other waiters and of course the customers. Organisation skills were essential in this role, I was responsible for taking orders and reservations, using the till and organising takeaways.

**Amber Petrol Station,** Fermoy, Co. Cork.Sept2012 – Aug2014

As my first part-time job, this was a very significant role. At weekends, I was responsible of three employees, delegating work and providing an approachable atmosphere. This work experience gave me an oppurtunity to gain valuable experience working as part of a team. It allowed me to develop my communication skills and leadership skills that I use to this current day. I am now aware that different work environments require different mannerisms, for example, it is necessary to be clear and concise when interacting with colleagues to ensure understanding on both sides and ensure efficiency of the job. My duties included serving food, preparing meals, working at the cash tills, washing up, cleaning the utensils and food area, clearing tables.

**Interests**

**Sport:**

Sport has been a big part of my life from an early age. I have won two all-Ireland medals, one at county minor level and the second with Loreto secondary school senior A team. I am proud to say I led this team to victory as team captain. Sports person of the year award by Cork GAA county board, this title was given based on the recognition of my commitment and dedication as a player in 2014. This was awarded after leading my team to victory to win the All-Ireland final. Although I personally received this award, I believe it reflects not only my ability to lead but more importantly on my teammates and the team work we displayed. Winning such titles is an incredible achievement however it is the product of hard work and perseverance. The leadership skills I learnt throughout my sporting journey are still in use today. I presently play with Ballyduff ladies football club, we have qualified for the Munster club final.

**Volunteering:**

Volunteering is very important to me. I volunteered in my local GAA club which involved coaching younger teams. This allowed me to give back to clubs which I have been a part of for so many years. In college, I continued volunteering, in that as part of my psychology module. I helped to raise 4000 euro for Pieta. In school, I was a member of Young Social Innovators (Y.S.I). I began a project to raise awareness of homelessness in Ireland. As a result of the success of this initiative I qualified at the regional events to participate at the munster young social innovators final.

**Cork Mini Marathon:**

In 2016, I ran the Cork City half marathon in aid of charity. This race required significant dedication and hard work, completing a marathon was always a dream of mine. I decided to make this dream reality, running in winter evenings was certainly a struggle. However, I persevered and achieved my long-term goal. I believe I showed great drive, ambition and courage to complete the race. Crossing that finish line proved the strong, committed character I am and the benefits of working hard.

References are available on request.