



Tadgh Murphy

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ABOUT ME

Current Corporate Services Graduate, holding a MSc International Public Policy and Diplomacy & BA(Hons) in Legal Studies with Business. Skilled in legal research, legal writing and performing clerical duties.

WORK EXPERIENCE

10/10/2022 – CURRENT Dublin , Ireland

CORPORATE SERVICES GRADUATE FBD INSURANCE

- Assisted in designing diversity and inclusion policies for underrepresented groups
- Completed risk booklets for potential risks to the insurance industry
- Archived thousands of contracts and related documents as part of FBD's digitalization strategy
- Conducted research on EU ESG legislation, such as the Corporate Sustainability Reporting Directive, Corporate Sustainability Due Diligence Directive, EU Taxonomy Regulation, and the EU Green Deal
- Conducted research on technology law including the Digital Operational Resilience Act, Critical Entities Resilience Directive, European Data Act, European Data Governance Act, European Cyber Resilience Act, Digital Services Act, and Digital Markets Act

30/05/2022 – 30/08/2022 Clonmel , Ireland

POLICY OFFICER SKANSTEC ENGINEERING LTD

- Conducted comprehensive research on European construction industry policies and regulations, focusing on Ireland, Denmark, Portugal, Sweden, and Spain.
- Analysed legal systems of target countries, identifying similarities and differences to inform policy development.
- Drafted tender documents and assisted in the tendering process, ensuring compliance with relevant laws and regulations.
- Studied environmental laws in target countries and assessed the impact of construction activities on the environment.
- Collaborated with cross-functional teams on various projects, demonstrating strong teamwork and communication skills.
- Demonstrated initiative and autonomy in handling assigned tasks and projects.
- Contributed to the promotion of socially and environmentally conscious construction practices in an international context

09/06/2021 – 12/01/2024 Dublin (remote), Ireland

VOLUNTEER ADMINISTRATIVE OFFICER DCD IRELAND

- Corresponded with members to remind them of upcoming events, ensuring effective communication and high engagement.
- Planned and organized events on Eventbrite, including the Songwriters Club and cooking courses, managing all logistics and participant coordination.
- Coordinated campaigns for events and workshops such as Cairde Connect and Maynooth Computing Science Camps, driving participation through strategic promotion.
- Utilized Salesforce databases to register members into DCDS databases, maintaining accurate and up-to-date member records.
- Assisted with the development and maintenance of the digital filing system, ensuring documents were systematically organized and easily accessible.
- Created detailed reports on Salesforce to identify potential duplicate members, enhancing data integrity and supporting effective data management.

EDUCATION AND TRAINING

13/09/2021 – 16/09/2022 Cork, Ireland

MSC IN INTERNATIONAL PUBLIC POLICY & DIPLOMACY (MSC IPPD) University College Cork

Website <https://www.ucc.ie/en/ckd56/> | **Field of study** Political sciences and civics , Law **Final grade** 2.2 |

National classification 9 **Thesis** "What factors determine whether a country is a leader or a laggard in environmentalism?"

09/09/2019 – 19/06/2020 Waterford , Ireland

BA(HONS) IN LEGAL STUDIES WITH BUSINESS Waterford Institute of Technology

Address Waterford Institute of Technology , College Street , X91 Y074 , Waterford , Ireland |

Website https://www.wit.ie/courses/ba_in_legal_studies | **Field of study** Law **Final grade** 2.1 **National classification** Level 8

09/09/2018 – 19/09/2019 Waterford , Ireland

BA IN LEGAL STUDIES Waterford Institute of Technology

Address Waterford Institute of Technology , Collge Street , X91 Y074 , Waterford , Ireland |

Website https://www.wit.ie/courses/ba_hons_in_legal_studies_with_business | **Field of study** Law | **Final grade** Grade 2 merit |

National classification Level 7

10/09/2016 – 01/10/2018 Waterford , Ireland

HIGHER CERTIFICATE IN LEGAL STUDIES Waterford Institute of Technology

Address Waterford Institute of Technology , College Street , X91 Y074, Waterford , Ireland |

Website https://www.wit.ie/courses/higher_certificate_inarts_in_legal_studies | **Field of study** Secretarial and office work , Law |

Final grade Pass | **National classification** Level 6

LANGUAGE SKILLS

Mother tongue(s): **ENGLISH**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
IRISH	B1	B1	B1	B1	B1
FRENCH	A2	A2	A2	A2	A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Google Drive | Zoom | Salesforce | Microsoft Teams | Westlaw | Team-work oriented | Microsoft Office package: Microsoft Word, Excel, PowerPoint, Access

Legal Skills

Legal Research | Legal Writing | Eu Law | Human Rights Law | Contract Law | Critical thinking | Good listener and communicator | Constitutional Law

HONOURS AND AWARDS

2023

First Aid Response (FAR) – Pre-Hospital Emergency Care Council
