**Curriculum Vitae**

**Personal Details:**

Name: Tamara McLaughlin

Address: Hall, Moate, Co.Westmeath

Telephone: 0858674297

Date of birth: 03/06/1997

Email: tamaramclaughlin.97@gmail.com

**About Me:** I am an enthusiastic, self-motivated young person looking for a traineeship. I have a vast experience of the working world considering my age, which I have described below. I am preferably looking for a graduate job as I am in my final year of my BCL degree in Law and Music in Maynooth University, in which I will graduate in May 2018.

**Skills and Qualities:**

* Communication – I have been required to have good communication skills throughout all my previous jobs as they all heavily dealt with customers and good customer service. From working in McLaughlin’s Hardware from the age of 15 to working in Penney’s Athlone, I improved my communication skills immensely as I had to speak to customers in a certain manner.
* Teamwork – I have a good work ethic and I am well capable of working as part of a team as I have done so many times during my working experience. During my previous jobs teamwork was vital when leading new recruited staff in Penney’s Athlone to their responsibilities on the floor while at the same time dealing with customers had to be done collectively in order to provide good customer service.
* Resilience – I feel like I am a very resilient person as many times during my work experience I have had to bounce back after a difficult or unpleasant situation. I worked in Penney’s Athlone. This often required me to have a good degree of resilience, as often you have to deal with rude or unpleasant customers giving you impolite comments if their return policy has been expired.
* Co-ordinated – I have good organisation skills when it comes to my work and social activities. I believe this is evident as I was voted clinic co-ordinator for my FLAC(Free Legal Advice Clinic) committee in NUIM.

**Education:**

* 2002-2010: Kilcleagh N.S, Castledaly, Moate, Co.Westmeath
* 2010-2015: Our Lady’s Bower, Athlone, Co.Westmeath
* 2015-present: Maynooth University (Bachelor of Civil Law Degree with Music)

**Work Experience:**

* Eurosworth Discount store

Date: June 2010-2012

Address: Main Street, Kilbeggan Co. Westmeath

Duties: Shop Assistant, Cashier

* Mark Cooney Solicitors

Date: 22nd May – 26th May 2017 (Summer work)

Address: 5 Garden Vale, Athlone, Co. Westmeath

* McLaughlins Hardware & Agri Store

 Date: July 2012-2016

 Address: Main Street, Kilbeggan, Co. Westmeath

 Duties: Cashier, stocking shelves, cleaning

* Gannon’s Recycling

 Date: August 2013 and July - August 2014 (Summer work)

 Address: Racecourse road, Kilbeggan Co. Westmeath

* Penneys Athlone 039

 Date: June to December 2016

 Address: Golden Island (Kilmaine), Athlone, Co. Westmeath

**Interests & Hobbies**

* Wedding singer
* Clinic co-ordinator of FLAC committee in NUIM
* I enjoy taking part in musical theatre productions.
* I have a keen interest in music, I currently take musical exams with the RIAM for piano Grade 7, violin Grade 3, Voice (musical theatre) Senior Cert and Voice (classical) Grade 7.
* I am currently a member of WolfPack Kickboxing Club in Athlone.

**Achievements:**

* I have won gold in Westmeath Community Games solo singing in 2009.
* I have won bronze in the National Finals Community Games solo singing in 2009.
* I have taken part in numerous radio commercials with midlands 103 in 2008-2009, as part of the Green Gang, promoting better practices for protecting the environment.
* I was awarded Senior Music Student of the Year 2015 in Our Ladys Bower Athlone, Co.Westmeath.

**References:** (Can be made available upon request).

I would like to take this opportunity to thank you for reading my Curriculum Vitae.

Signed: Tamara McLaughlin Date: