**Tara Fitzpatrick**

*3 Royse Road, Phibsborough, Dublin 7*

***tara.fitz\_88@live.co.uk* :** Mobile 087-7686184

**PROFILE:**

I am an enthusiastic individual with a passion for law who enjoys working with others. I have a strong work ethic and pay great attention to detail. I use a methodical approach to problem solving and I am willing to develop and learn new skills. I am a committed worker and team member who embraces new challenges.

**D.O.B:** 19/07/1995

**EDUCATION:**

**D.I.T. (Masters of Criminology** ) Sept 2017-Present

 **D.C.U.** ( **Law & French** ) Sept 2014 -2017

 **Leaving Certificate Honours** Sept 2008-2014

**EXPERIENCE:**

**Campbells Pub Murrisk June 2014-August 2014**

* Book Keeping
* VAT Returns

**Kilronan Castle Estate & Spa March 2015-June 2017**

* Waitressing
* Bar Work
* Customer Service

**Sports Direct June 2017-January 2018**

* Tills
* Exchanges
* Customer Queries

**O’Dowd Solicitors May 2016-Present**

* Photocoping Documents
* Organising Case Files
* Billing
* Shadowing Solicitors
* Attending District Court Hearings

**SKILLS & ABILITIES:**

* Academic Ability
* Leadership
* Fluent in French
* ECDL Modules
* Excellent Legal Research Skills
* Excellent Writing Skills
* Commercial Instinct
* Multi-tasker
* Easily Up-Skilled
* Very Good People Skills
* Analytic Ability
* Drive and Determination
* Ability to Meet Strict Deadlines
* Enjoy Working As A Team Member
* Flexible
* Self Motivated
* Trustworthy

**INTERESTS & ACHIEVEMENTS:**

* Set up ‘Tara’s Cakes’ 2011-2015
* School Mentor 2011-2012
* School Prefect and Student Representative 2012-2014
* Completed Courses in First Aid
* Represented Leitrim all levels of underage Gaelic Football –Winning All-Ireland Shield
* Club Senior Football Player of the Year 2013
* Bronze Gaisce Award
* Represented Leitrim in All Ireland Set Dancing Competition
* Art
* Debating
* Member of the Dublin City University Law Society 2014-2017
* Took part in a ‘Moot-Court’ Competition in 2016

**REFEREES:**

Mr Michael O’Dowd Mr Niall Bennis

O’Dowd Solicitors ( Owner ) Sports Direct ( Manager )