

Teresa Dunne

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Profile

Law and Business graduate at Trinity College Dublin intent on gaining an interesting and suitably challenged opportunity within the corporate sector.

Education

2015 **FE1 Solicitor Examinations-** 4 exams sat in October 2015 and will sit 4 in March 2016

2011- 2015 **Trinity College Dublin.**
LLB Law and Business graduating with a 2.1 honours degree

2005-2011 **Our Lady's School, Dublin 6.**
Leaving Certificate Examination: English, Irish, Maths, History, Business, Home Economics, French: 575 points.

Relevant Work Experience

June 2015-August 2015 **McMahon Goldrick**
McMahon Goldrick is a solicitor firm in Dublin providing expertise in family law, personal injuries, brain injuries and medical negligence.

- Employed as an intern conducting paralegal work
- During my time in the firm I worked on two major cases; a personal injury and a medical negligence case. I prepared the booklet of pleadings and quantum and helped to compile the various expert reports. I met with the clients and played an important role in the settlement agreement procedure. This involved a great deal of interaction with clients, the opposing legal team and counsel and indeed coordination between these sources.
- I prepared a case file which entailed conducting independent research, meeting with the client and working alongside a private investigator. It was essential for me to multi-task and prioritise my work.

June 2014- July 2014 **Kevin Tunney & Company Solicitors**
Legal practice in the areas of criminal law and personal injuries.

- I spent the majority of my time in the Central Criminal Court. While there, I sat in on several different cases and shadowed various barristers. I also attended meetings between the solicitor and his clients prior to the trial and recorded what occurred during the interaction. I had to organise my work efficiently in order to provide the correct information required.
- When in the office I undertook important administrative work as well as completing stints in the medical negligence department.

Oct 2010- Nov 2010

John M Quinn & Co Solicitors

Solicitor firm specialising in criminal law.

- I met with clients in both Mounjoy Prison and St. Pats' Institution. This forced me to integrate and adapt to different environments for a variety of clients.
- I completed important paperwork in the office and it was also my responsibility to conduct research for various cases. It was essential for me to become accustomed to the administrative processes in the office.

Other Work Experience

Dune London

Sales Advisor

September 2015-Present

Grooveyard Event Management

Brand Ambassador

July 2014-Present

The Morrison Hotel

Waitress and Hostess

June 2015- August 2015

House of Fraser

Sales Assistant

June 2014-January 2015

Hollister Co.

Sales Assistant

June 2011-June 2013

Achievements/Hobbies

- Leinster Hockey Medal
- Two Grade A County camogie Championship Medals
- ECDL Qualification
- Toastmasters Public Speaking Certificate
- Awarded the Bronze Gaisce Medal from the President
- Awarded a plaque from Our Lady's School Terenure for achievements in the Junior Certificate Examinations
- Awarded Entrance Exhibitionist Award from Trinity College Dublin for achievements in the Leaving Certificate Examinations
- Member of the Junior Editorial Board of the Trinity College Law Review
- Committee Member of DU Snowsports and Trinity Surf Club

Additional Skills

Languages:

- Written competencies in French and Irish and Oral Competencies in Irish

Presentation Skills:

- Public speaking experience in School and University having taken part in many debates and competitions
- As one of the editors of the Eagle I have been heavily involved in pitching the new publications to both students and sponsors.

IT Skills:

- Competent in Excel, PowerPoint and Word.

Teamwork/Leadership Skills:

- Captain of the U14 and the U16 St Judes Camogie team, with whom I won two Grade A County Camogie Championship medals and the Camogie U14 Feile competition.
- Captain of the Our Lady's Junior A hockey team 2007-2009.
- Travel coordinator for DU Ski Trip 2014.
- Cinnire in the Gaeltacht in 2009 and Ard-Chinnire in 2010.
- Team Member of Trinity Student Management Fund Basic Materials Team.

References Available on Request.