**Thompson Barry Doherty**

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**Career Aims:** I have a desire to continue gaining experience, to be part of, and contribute to, a dynamic corporate environment. It is through dedication, commitment and a proactive approach that I deliver effective and efficient output on all assigned tasks.

**Education & Professional Status – Transcripts available on request**

**FE-1 Examinations**

**March 2016**

* Criminal Law, Equity Law & Property Law

**October 2016** **(Pending)**

* Tort Law, Company Law, Contract Law & European Union Law

**2013 - 2014 Trinity College Dublin, LL.M (International & European Intellectual Property Law)**

* Overall Result: 2:1

**2010 - 2013 Dublin City University, BCL (Law & Society)**

* Year 3: Overall Result: 2:1
* Year 2: Overall Result: 2:1
* Year 1: Overall Result: 2:1

**2004 - 2010 St. Aidan’s C.B.S Whitehall (Leaving Certificate)**

* Total CAO Points: 460

English HA2, Biology HB1, History HB2, Business HB2, French HC2, Maths HC3, Irish OB3

**Relevant Work Experience**

**Legal Assistant, Debt Recovery & Litigation – Mason Hayes & Curran – Nov 2015 – July 2016**

I currently manage a case load of 520+ repossession litigation cases for Mason Hayes & Curran’s clients which are comprised of Ireland’s leading financial and lending institutions. This involves running a case from the initial “demand” stage; to the drafting of affidavits, civil summons/civil bills; and right through to Court Order/Judgment and enforcement thereof. As a result, I have gained an exceptional understanding of litigation and the courts process.

My Duties also include:

* Taking instructions, incepting new files, case management and conducting pre-legal checks
* Drafting standard documents and correspondence
* Drafting of demand letters, briefing/attending counsel, obtaining judgments and all aspects of enforcement of judgments obtained in the Irish District, Circuit and High Courts
* Responsibility for ensuring accurate monthly production and reporting of bespoke Management Information to suit client’s needs

**Law Clerk/Summer Associate - Lewis Johs Avallone Aviles LLP: April 2015 – September 2015:**

Lewis Johs is a full service law firm with three offices and over 60 lawyers in New York. The firm prides itself on its ability to provide small-firm client-oriented service with large-firm expertise. I was employed in the New York City office, where I worked as a Law Clerk and later successfully participated in the firm’s Summer Associate Program.During my employment I was supervised by the firm’s Managing Partner working within a number of practice areas including; general liability, litigation, environmental, medical malpractice and special education.

My duties included:

* Case management; compiling and maintaining records of the firm’s case files using up to date case management systems (Perfect Law)
* Conducting legal research and drafting memos for the firm’s lawyers and partners
* Communicating with clients relating to billing, case status updates and document management
* Discovery; including e-discovery, expert witness searches, jury verdict searches and social media searches
* Legal writing; co-wrote articles with attorneys, contributed to the firm’s legal blog and drafted due process letters, motions and stipulations
* Trial preparation; conducting client interviews, observing deposition testimony, compiling digests and EBT reports, assisting in document production for trial, assisting with pleadings and court filing

**Bartender - Patrick Conway’s, Midtown East Manhattan: January 2015 – April 2015**

Patrick Conway’s was a well-known Irish bar located just outside Grand Central Station for over 28 years.

* Drink preparation; including beer, liquor, cocktails and wine
* I was responsible for operating the bars cashpoint collecting payment and settling customer’s bills using OpenTable, MICROS and POS software

**Legal Administrative Assistant - Seoige O'Faolain & Co: August 2014 – December 2014:**

* Reviewing legal documents in order to assist insolvency practitioners in preparing an action plan for clients
* Storing documents and general office management

**Customer Advisor - Home Retail Group (Argos, Omni Park) May 2011 – December 2014:**

I was employed as a member of an extremely efficient customer service team working with strategic partners to share and encourage uptake of best practices. My main responsibilities were to:

* Assist customers with their queries, this often required mediating in order to resolve disputes and grievances amicably. Therefore, I have the proven ability to communicate general information in an accurate and consumer-friendly way while being resourceful, logical, capable of thinking on my feet and confident in my judgement

**Other Relevant Experience**

**PR Representative – (IABANY) Irish American Bar Association of New York:**

In February 2015, I was appointed PR Representative for IABANY. As the committee’s youngest member, I found the experience to be both challenging and rewarding. In particular, I was responsible for contacting a number of associations, academics, judges, lawyers and New York publications in order to promote events. I also assisted in the co-ordination of IABANY’s annual “Bloomsday” event which successfully raised over $5,000.00 for various charitable endeavours.

**Computer Skills:**

* MS Office (Word, Excel, Outlook, PowerPoint)
* Document management software including; FileSite, Elite (including time recording), KLS/LMS and PerfectLaw

**Achievements**

* Represented both DCU and Trinity College Dublin in national/international competitions including the prestigious “Willem C. Vis Moot”, competing against 304 international teams
* Finalist in the Trinity Intervarsity “Holland & Knight” Moot Court Competition March 2013, Judged by The Honourable Mr Justice Frank Clarke

**Hobbies/Interests**

* Currently I play rugby with Ravens R.F.C., formerly a member of Brooklyn Rugby Club.
* I have participated in fundraising for charities including; the Irish Heart Foundation and the Teenage Cancer Trust
* I take part in strength and conditioning training four times a week
* I am a former Dublin and Leinster Badminton Champion at junior level

**References available on request**