## **Curriculum Vitae**

Tom Anders Address: 17 Summerfield Green, Dublin 15 Email Address: <u>tanders96@hotmail.com</u> Contact Number: 0857677316

I am a mature, positive and hardworking individual, who always strives to achieve the highest standard possible, at any given task. I possess excellent communication skills, and I have the ability and experience to relate to a wide range of people. I am determined to always work a set task to completion, I can work very well under pressure and I have the initiative and adaptability to excel in all situations.

Education:

University - Bachelors degree in Law and Society - Dublin City University

2015 - 2018 - I have graduated with a 2:1 in my BCL degree with numerous first class honours subjects and a distinct appreciation and enjoyment of studying law

Secondary Education -	Castleknock Community College
2008-2014 -	I achieved 430 points in my Leaving Certificate

Work Experience:

ByrneWallace - Paralegal -

88 Harcourt Street, Dublin 2

February 2019 - August 2019 - I was a paralegal in the Property department in ByrneWallace for six months, assisting with tasks such as assisting in closing deals and organising the property deeds for numerous properties and banks.

Working in the largest department in the firm taught me the benefits of teamwork in a commercial environment. I also learnt from and developed the essential habits needed to be successful from the many experienced senior members on my floor.

ByrneWallace - Intern -

88 Harcourt Street, Dublin 2

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July 2018 - I worked for a month in the Corporate Litigation department of ByrneWallace assisting with cases and observing the inner workings of a corporate law firm.

I hope to translate this enjoyable months work into a career in a major law firm. The month taught me the realities of working in a competitive and intense department and I thoroughly enjoyed the experience.

Disney - Sales Assistant - Disney store, Blanchardstown

September 2016 - February 2017 - I performed numerous roles in the Disney store such as selling merchandise, working on tills and customer service

Working in a retail environment taught me a passion for interacting with customers, achieving targets and working as a team with other staff members

Castle King Services - Merchandiser - Dunnes Stores, Blanchardstown

September 2011 - January 2014 - I merchandised stock, performed specific tasks for management and stacked shelves in a supermarket for 27 months

Within this job, my ability to engage with different tasks enthusiastically and take the initiative while working independently was developed as a young man

Richard Black Solicitors - Beechfield House, Main St, Clonee, Dublin 15

November 2011 - I worked in a law firm preparing files for property deals, wills and estates as well as developing my legal knowledge and people skills

Phoenix Cricket Club - Club Head Coach - Phoenix Park, Dublin 8

February 2017 - January 2019 - I operated as the Head Coach for an sports club with over 150 members, planning and organising all the training of club players.

Having control over a whole club as coach has taught me to be organised, driven and focused and as well as creative and innovative in my methods. I worked well with adults, children and parents and developed my social skills considerably in this role relating to many different people.

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Old Grey Sports Club and Bar - Ground staff and Barman - 2 Lenox St, Port Elizabeth

December 2014 - February 2015 - I maintained and cleaned the grounds of a sports club in South Africa while serving drink and food at the bar for customers and club members. This took initiative and the willingness to step out of my comfort zone to further myself.

Skills and Achievements:

- Elected Club Captain for Phoenix Cricket Club for 2017/2018, the youngest captain to ever be appointed as the club captain in the history of the 190 year old club
- Appointed the Ireland and Leinster Under 15 and 17 Captain
- Took a gap year to South Africa aged 18 to live and rent a house there for 6 months
- Played junior International Cricket aged 13-19 for Ireland, captaining multiple provincial and international junior teams including an Irish European Championship side
- Elected Chairperson of the DCU Cricket Society in 2016, 2017 & 2018
- Lived and worked as a voluntary teacher for children in a Cape Town slum for 1 month
- Coached Provincial junior Cricket since the age of 17, current head coach of Leinster Under-11's and a Head Leinster selector for all junior interprovincial sides
- Appointed assistant coach to the Ireland Under 15 team in 2018
- Appointed head cricket coach in Clongowes Wood College and Castleknock College

## Interests and Hobbies:

- Member of the Law Society and Free Legal Aid Clinic Societies in DCU
- · I consider myself a true 'foodie' and run a successful food in Dublin blog
- · I love to travel and also run a travel blog

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