

Vladlena Soltan

Rush, Co. Dublin

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PERSONAL PROFILE

Graduate with a 2.1 BA in Law and French and a 2.1 LL.M at Dublin City University. Currently working as an Executive Officer in Tailte Eireann Registration. Seeking opportunities in the legal industry and aspiring to become a solicitor.

EDUCATION

Master in Laws (2.1)

2018 – 2019

Dublin City University

Subjects:

Legal and Socio-legal Research Skills, Contemporary Legal Issues in Commercial Practice, International Law and Conflict, EU Employment Law, Medical Law and Bioethics, EU and National Climate Change Law

BA International Joint Honours (Law and French) (2.1)

2014 – 2018

Dublin City University

Subjects:

Irish Legal System, Legal Research, Constitutional Law, Criminal Law, Contract Law, Law of Tort, EU Law, Company Law, Human Rights Law, Property Law, Advanced French Language and Writing Skills, French Culture and Society, French Translation Studies

Leaving Cert

2014

Loreto College Swords

Subjects:

English (H.L), French (H.L), Irish (H.L), Maths (H.L), Chemistry (H.L), Biology (H.L), History (H.L)

LL.M Dissertation

“Women’s Experience of Sexual Violence in Armed Conflict”

Research Project on women’s experience of wartime rape and sexual violence during notable conflicts such as the Yugoslav War and the Rwandan Genocide. Analysed developments of International Law and cases of global courts including the International Criminal Court on how wartime sexual violence was prohibited in the past few decades. 72% grade.

WORK EXPERIENCE

Executive Officer

Tailte Eireann

July 2022 - Present

- Executive Officer in the Tailte Eireann Registration Division.
- Responsible for accurately registering new land ownership, burdens and other registrations.
- Extensive knowledge in Irish Property Law.
- Dealing with complex application types, including Power of Sale, Reciever and Liquidation Transfers.
- Excellent attention to detail whilst examining deeds and other legal documents.
- Liaising with solicitors and firms to assist registration.

Clerical Officer
Department of Social Protection

Sept 2020 – June 2022

- Member of the National Processing Team for Jobseekers Benefit/Allowance claims.
- Responsible for monitoring and processing Jobseekers applications.
- Good administrative skills whilst managing IT system tasks, calls, mailbox and filing post.
- Excellent customer service manner when calling and emailing customers.
- Proficient use of the Department's database systems.
- Excellent time-management skills to ensure customer claims are processed in a timely manner.

Hospitality Assistant
Compass Catering Services

July 2018 – Feb 2020

- Hospitality assistant in busy Dublin Airport lounges at terminal 1 and 2.
- Responsible for catering, customer service and lounge presentation.
- Worked well in a diverse team in a fast-paced environment.
- Customer-focused attitude and answered all queries.
- Responded to customer complaints with understanding and empathy.
- Worked well under pressure.

SKILLS

- Legal writing skills developed through writing quality legal essays.
- Analytical skills from solving legal problem questions.
- Legal research and using legal databases (Justis, BAILII, Heinonline).
- Organisational and time-management skills.
- Friendly team-player and took part in numerous group projects and class presentations at university.
- Proficient in MS Word, PowerPoint and Excel.

INTERESTS & ACHIEVEMENTS

- Volunteered as student ambassador for DCU open days and spoke to potential students about courses and university life.
- Awarded "Mentee of the Year" in the DCU Mentorship Programme 2019-2020.
- Erasmus study abroad year in 2016 at Aix-Marseille University France to improve French language skills and study the French legal system.
- Past member of various DCU clubs and societies: Law, Drama, French, Hiking, FLAC.
- Languages: English, Russian, French, Irish.
- Full clean driving licence.

References available on request