William Eoghan Morton

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**Education**

 **October 2018:**

FE1s: Constitution, EU, Criminal, Equity and Trusts

**October 2015 - 2017:**

BPP University, London

GDL - Commendation

**2005-08:**

King’s College, London

B.A. (Hons) Philosophy - 2.1

**February 2014:**

Cambridge CELTA (Certificate in English Language Teaching to Adults)

**Employment History**

**January 2019 - Present:**

Ulearn School of English

 English Teacher

**October 2018 - January 2019:**

Cahir O’Higgins and Company, Solicitors

 Legal Executive

* Held consultations with clients for IPO and IPAT submissions
* Attended on barristers for these consultations
* Submitted documents to INIS for the clients
* Guided clients through visa applications
* Lodged documents in the court
* Prison visits
* Attended on barristers in courts ranging from the District to the Supreme Courts

**March - September 2018 :**

Comisión Ejecutiva Estatal de Atención a Víctimas, San Luis Potosí

*Auxiliar* (Legal Assistant)

* Performed legal research
* Attended hearings and trials
* Submitted victims’ claims to the Ministerio Publico, San Luis Potosi
* Liaised with clients

**January - March 2018:**

Animos Novandi A.C. San Luis Potosí

Copywriter/volunteer/teacher

* Planned the ‘Migrant Project’.
* Wrote the funding proposal for the project.
* Prepared a curriculum with a view to expanding the project nationwide, providing classes from the migrants entry to the country to the border with the US.
* Gave English classes to up to 60 migrants from all over Central America.

**July 2014 - September 2018:**

Interpersonal English - Teacher

* Taught and coached students of all levels one on one and in group classes
* Gave training sessions and workshops
* Wrote online textbooks

**January 2013 – January 2014:**

King’s College London

Records Management and Archives - Records Officer

* Located and delivered highly sensitive records regarding students, finance and policy spanning the College’s history.

**December 2012 – January 2013:**

King’s College London - Library Services

Turnitin Administrator/Copywriter

* Created supporting documentation and resources to support King’s staff and students in their use of the Turnitin system.
* Answered enquiries from academics, staff and students.
* Developed a long-term strategy for supporting Turnitin at King’s.

**October 2009 – September 2012:**

King’s College London - IT Migration Support/Bar Supervisor/Facilities Assistant

**2008-9 October – July:**

Coral - Assistant Manager

**2007 July – September:**

Consultoria & Tecnología Ambiental, Guatemala - Media Assistant

**Languages:**

Spanish - Fluent

French - AS Level: A

**Computer Skills:**

Microsoft Office

Adobe Connect

Film and audio editing

Typing - 52 wpm

**Writing**

Article on international law published online

Cultural and travel articles published in several magazines and online

Short stories

Novels (Unpublished)