

Terrace,

Road,

D14.

10/02/20

Dear Sir/Madame,

2 Woodlawn

Upper Churchtown

I am in my final year at Trinity College, Dublin 2. I study English and Film. I am twenty years old. I would like enquire about the possibility of a work placement with your establishment.

The reason why I am seeking such a placement with your company is because i would love to have some experience under your guidance. I am friendly, enthusiastic, persuasive, independent, reliable and hard working.

If you can facilitate me on during the academic year, I would be deeply grateful. I can be contacted at my address above, my mobile 0830596337 or by email at ellie.mcgonagle@gmail.com

I look forward to hearing from you in the very near future.

Thanking you in anticipation,

Yours sincerely,

Ellie McGonagle