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Emily Murphy,

ByrneWallace LLP,

88 Harcourt Street,

Dublin 2,

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Ireland.

8/10/2021.

Head of Human Resources.

Dear Miss. Murphy,

I am a first class honours TCD European Studies graduate, now undertaking the two year Masters of Common Law programme at UCD, which is effectively an accelerated undergraduate law degree for non-law graduates. I will sit two FE1s in March 2022, and the remaining 6 in October of that year. I am aware that this application process is for the September 2022 training contract, but I would be delighted to be considered for a contract the following year.

 I believe I could be a valuable asset to your firm, both during the traineeship and subsequently as a qualified professional. My leaving certificate points and first class honour degree attest that I am a hardworking, capable individual. I am detail orientated. I am skilled with all common office technologies, and learn about new systems and software quickly. I worked in the tech sector for Apple and received technical training for that role. My ease with technology could benefit the firm as it expands its use of technology and trains it’s employees in usage of new systems. I achieved my degree grade while also occupying two part time voluntary roles, proving my exceptional time management skills.

 I have thrown myself into the life of a law student here at UCD. I will participate in moot court competitions, and I have completed training to provide legal advice to students through the Student Legal Services society. I am highly committed to training as a solicitor in Dublin. A friend of mine is training at ByrneWallace, and she could not speak more highly of the firm. She has described the firms collegiate atmosphere to me. She has also explained that the firm deals with not just corporate clients, but also public sector bodies. I think I would enjoy the variety of work undertaken by ByrneWallace. I studied economic policy at Trinity under many top economists, ad my brother works at the CCPC, so I have an excellent understanding of how the Irish civil service works, and I would be very interested in working for public sector clients. The fact that ByrneWallace won the Excellence in Business Awards as Ireland's Top Legal Firm to the Public Sector for the fifth consecutive year really drew me to the firm.

 My personal achievements and experiences are well outlined in my CV. I served as TCD. In summary, I was elected Co-Chairperson of the staff and student Trinity Green Campus Committee, as well as TCDSU Environmental Officer. I won an a national students achievement award for my work in these roles, as well as being honoured on the annual Dean’s List for volunteering. I was chosen for the prestigious Washington Ireland Programme, through which I interned at the Embassy of Ireland USA. I am also a Washington Ireland Forum Fellow. I speak fluent French, Irish and Italian. I achieved 98% in my Leaving Certificate Irish exam, and went on to gain fluency in French and Italian during my studies at Trinity and at Science Po Grenoble in France.

 I would be delighted to be offered the opportunity to interview for this training contract, as ByrneWallace would be an ideal place for me to train thanks to my interest in providing legal services to public sector clients.

 Yours sincerely,

 Áine Hennessy.