**Aisling Neary**

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October 3rd 2022

ByrneWallace LLP

88 Harcourt Street,

Saint Kevin’s,

Dublin 2.

To whom it may concern,

I am a final year student at UCD studying business and law and it is with great enthusiasm that I am writing to apply for a traineeship at ByrneWallace LLP. I believe that my experience coupled with my knowledge and skills make me an appealing candidate for the traineeship programme. When conducting research on where I would like to apply for a training contract, I came across your firm and thought it would be a great opportunity to start my career in a progressive and modern law firm. In particular, your practice in probate law and general practice sparked my interest as those are areas where I would like to gain more practical experience in.

I am a hardworking and driven person and always apply myself fully to whatever I am doing. My strengths lie in speed of work and adaptability. I am able to quickly adjust to any new systems or tasks and complete them efficiently and effectively. My work experience has given me invaluable insights into the dynamics of working in a team, which has allowed me to develop excellent collaborative and communication skills.. Through my prior experience working as a legal intern in Williams Solicitors and a legal administrative assistant in Crean & Co Solicitors, I have developed numerous skills which would aid me in a traineeship. I am also familiar with working as part of a team in a law firm and I am comfortable working collaboratively and individually. I have the ability to draft legal documents, communicate with clients and complete any other task required efficiently and effectively.

I am a motivated and tenacious person and I believe my talents would be an asset to ByrneWallace LLP. Please find attached my CV and do not hesitate to contact me at aisling.neary@ucdconnect.ie if you need anything further. Thank you in advance for your time and consideration.

Sincerely,

Aisling Neary