Byrne Wallace Solicitors

88 Harcourt Street

Saint Kevin’s

Dublin 2

D02

Co. Dublin

15th October

Dear Sir/Madam

My name is Aislinn Greene and I am a final year LLB student at Maynooth University. I would like to submit my CV for the trainee solicitor programme within your firm.

I have chosen to apply to Byrne Wallace for a number of reasons. One of these being the outstanding employees working within the firm. I feel that working alongside these well respected colleagues, I will learn from the best. I also believe that your firm has great opportunities to study different areas of law. The chance that I will also have the opportunity to work in fields of law is a major advantage. From gaining knowledge about your firm, I have learned that you practice in niche areas such as child care and licencing law, which I find very interesting as I work part-time in a bookmakers and have an interest in the legal side of this business.

I have always had a keen interest in law and from having studied law in University for the last three years, I know that I definitely want to pursue a career in this field. I am hardworking, enthusiastic and determined. I have managed to sustain my overall 2:1 grade in my University studies, as well as maintaining a part time job in a bookmakers, which shows I am hard working and determined to achieve my goals in the future. I have excellent communication skills as my part time job involves me dealing with the public, and sometimes dealing with unhappy customers. I have previously done work experience in different law firms and throughout my time there I learned skills such as listening skills, organisational skills and efficiency.

I would like to thank you in advance for taking the time to read both my cover letter and CV. I look forward to hearing from you soon.

Yours sincerely,

Aislinn Greene