8th October 2021

HR Manager 145 Park Avenue

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Dear Sir/Madam,

I wish to apply for a **Traineeship** at your firm and enclose my curriculum vitae.

As of March 2020, **I have successfully passed all of the FE-1 examinations with no repeat sittings.** Prior to commencing the FE-1 examinations, I graduated with a **First Class Honours LL.M.** from **Trinity College Dublin** in International and European Intellectual Property Law. I also obtained a **First Class Honours BCL** (Law and Society) degree from **Dublin City University** in 2016. Furthermore, I ranked 1st place in both my postgraduate and undergraduate degree classes respectively. I successfully managed to complete both my LL.M and FE-1s’ while I was working full-time.

Currently, I am employed at **Twitter** as a **Procurement Coordinator**; where I play an active role in the progression and completion of contract negotiations globally, stakeholder management, communications; training and process improvements with the regional in-market teams. Prior to the pandemic and completing my FE-1s’ I was employed at **Twitter** and worked as part of the EMEA Public Policy team as the **Public Policy Fellow**. During my time at Twitter I had the opportunity to work with the Public Policy team to help shape policy on a wide variety of issues that are prevalent in the technology industry, both domestically and internationally. Prior to that assignment, I was also employed by the **European Parliamentary Research Service (EPRS)** in the **European Parliament** as a **Schumann Trainee**, where I met and collaborated with various colleagues all across Europe, contributing to projects that will result in great advancements in addressing challenges with EU policy.

Furthermore, I have worked in-house as an **Legal Intern** for two companies, one semi-state (**Irish Water**) and the other in the private sector with **Synchronoss Technologies**. Both experiences afforded me the opportunity to acquire **practical legal experience**. In particular, the Irish Water internship provided me with the opportunity to personally work on amending various third party agreements and assist the Legal Department on litigation and dispute resolution work. Therefore the internship was extremely beneficial in relation to my development because I accumulated a lot of practical experience in contract law and gained some practical litigation experience simultaneously. On both these engagements I received very positive feedback including contract extensions.

I am continually endeavouring to broaden my work experience in legal matters and develop further professionally. I am also open and interested in exploring other legal practice areas at this early stage of my career. Thank you in advance for your consideration.

Yours sincerely,

Alexander Dunne