Alexander Henderson

7 Shrewsbury Park,

Ballsbridge,

Dublin

Ireland

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087807435

Ms Crona McLoughlin / Ms Sinead Fox

88 Harcourt Street,

Dublin 2,

Ireland

Dear Ms McLoughlin / Ms Fox,

I would love to be considered for a position as a trainee with ByrneWallace. At the trainee open evening Michael Walsh spoke of how the firm were looking to identify future associates and partners. Based on my scholastic and work experience I feel I have to capacity and potential to be a successful trainee and further with ByrneWallace.

I had the opportunity to work for ByrneWallace as a legal intern in June 2015. It was a fantastic experience and one that I thoroughly enjoyed. I gained a practical insight into what a career with the firm would be like. I developed new legal skills such as drafting of documents, correspondences and memos. As I was in the corporate department I gained experience in preparing material for advice on IDA grants, preparing share certificates, stock transfer forms, written resolutions and due diligence procedures. I was fortunate enough to be given the opportunity to familiarise myself with the statutory filing requirements of companies by being giving the responsibility of collecting and filing documents with the Companies Registration Office. These are attributes I would dearly like to improve and refresh under the title of a trainee.

The ‘day in the life’ seminars that we attended during our time in the office gave me a snapshot of how interesting the work across the firms other major departments can be. The completion of my internship was met with a desire to return and experience the other departments and to work with and learn from the solicitors I had heard so much about. I enjoyed participating in the firms social events such as the solicitor’s soccer league and the corporate drinks night. This is the type of environment I would love to work in and one which I feel I would be most efficient.

I feel my experience outside of ByrneWallace has also equipped me to be a successful trainee with the firm. I spent a month as a legal intern with SmithFoy & Partners Solicitors in 2014. I was involved in a large data management project where the firm updated its operating system by moving towards a paperless office. This experience certainly improved my organisational skills and has allowed me to develop a familiarity with documentation relating to conveyancing and licensing procedures.

I continue to maintain an understanding of global commercial affairs. Interning with AlKhorayef Petroleum, a leader in the oil and gas industries has allowed me to travel to Saudi Arabia, Colombia, and America to conduct on-site inspections and witness high end strategic decision making. This has matured my commercial acumen and educated me in the business application of this knowledge.

I would like to thank you for taking the time to consider my application.

Yours sincerely,

Alexander Henderson