Alexandra Mcdonogh

59 Newcastle Road,

 Galway.

085-108-2003

Alex.mcdonogh8100@gmail.com

Hiring Director,

Byrne Wallace,

Harcourt Street,

Dublin 2,

Ireland

20th September 2022

**RE: Trainee Solicitor Position**

Dear Hiring Professional,

I would like to express my interest in the Trainee solicitor position. I am self-motivated, resourceful and progress driven, with an extensive background in this industry. With a record of delivering results, through diligence and initiative, I have developed and executed strategies that I believe will bring value to Byrne Wallace.

Throughout my internship over the last two years, I have proven myself to be an extremely hard worker, equally adept at working individually or as part of a collaborative effort. I have spent a significant portion of my training working in litigation, where I have developed a keen eye for detail, most notably in the discovery stage of a case. In my role as a Legal Intern, I utilised communication, negotiation, and diligence in contributing towards team goals and organisational improvement. I am open-minded and focused on new developments in my field. This led me to take a ‘Law and innovation’ module last year, where I developed an app to make legal advice more accessible

I have enclosed my CV for your consideration. I would greatly appreciate the opportunity to speak to you regarding my candidacy for the Trainee Solicitor role and am available for a call or interview at your convenience.

Yours Sincerely,

Alexandra McDonogh