Ms Beth Onslow,                                                                                          “Shallon,”

88 Harcourt Street,                                                                                             Burmah Close,

Dublin 2.                       Dalkey,

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06/02/2018

**Re: ByrneWallace Summer Internship Programme 2018**

Dear Ms Onslow,

I am a third year undergraduate Law student at Trinity College Dublin (TCD). I wish to apply for ByrneWallace’s Summer Internship Programme.

I believe that my profile and skill set would make me a suitable candidate for an internship at ByrneWallace. I am a hardworking, consistently high academic achiever, as displayed in my receipt of a First Class Honours in both my Junior Freshman and Senior Freshman years. I am highly organised and have commercial awareness, which I have learnt from my leadership of the Society for International Affairs in TCD. I am an innovative and motivated individual, as shown in my co-ordination of TCD’s first Model UN Conference, TrinMUN, last year. I value teamwork, which I have developed while working as a waitress at Fitzpatrick Castle Hotel, and as a member of TCD Ladies B Basketball Team.

I wish to partake in ByrneWallace’s Internship Programme because it offers me the opportunity to participate in an internship of the highest quality. Interns are provided with an immersive work experience in one of the firm’s core practice departments and are exposed to a diverse range of national and international clients. It provides a platform for learning about the working life of a solicitor in a commercial law firm, which I value, as I wish to undertake a traineeship programme in future. I am particularly interested in ByrneWallace because of its specialisation in working with the public sector. It is a rapidly developing area of law, especially with regards to Data Protection, and it provides challenging and diverse employment opportunities. My study of Administrative Law and Legislation and Regulation inspired my interest in the sector.

Finally, I wish to work at ByrneWallace because of the progressive, teamwork orientated culture within the firm. I gained insight into this atmosphere from discussing the experiences of trainees working at ByrneWallace at the TCD Law Fair. ByrneWallace places an emphasis on integrating interns into the firm through the encouragement of the “open door” policy and the fostering of teamwork through social events and sporting activities. ByrneWallace’s Internship Programme also offers me the opportunity for professional development, through the firm’s tailored, skills-based learning programme for interns, and its Corporate Social Responsibility programme, focusing on pro-bono work and community projects.

I hope you will consider me for this internship and I look forward to hearing from you soon.

Yours sincerely,

Alice Kearns