

Byrne Wallace  
HR Department  
88 Harcourt Street  
Dublin 2

October 19<sup>th</sup> 2016

Dear Sirs,

I have studied all aspects of law in Ireland since 2007 beginning with an undergraduate B.A. (Hons) Economics, Politics and Law, followed by LL.M International Law and finishing with my LL.B in 2012. I subsequently spent sixteen months in London and returned to Dublin to continue working within a corporate environment. I acquired a position within Deloitte and have excelled at my position while acquiring six FE1 examinations in March 2016. I sat my final two FE1 examinations in October 2016 and wish to apply for a trainee position commencing September 2017 pending my results.

In London, I was fortunate enough to obtain a short placement interning in MTV's BALA department. It familiarised me with the DM5 system, recording facilities agreements, licensing summaries, amending documents and in general applying the knowledge I acquired in university in a practical manner. I then followed this with an administrative position within Festival Republic and worked on reception in their extremely busy London head office 14 months. My role here also included the position of Legal Assistant to the Managing Director, which afforded me opportunity to review and draft legal agreements regarding Irish shows. During this time I was also asked to work with Live Nation given my own Irish law experience and also acquiring international legal experience with their International General Counsel.

Prior to my time in London, I was employed for two years in Dublin working as a Customer Service Representative. This was whilst I was studying, which shows both exceptional client communication capabilities and indeed a strong ability to multitask. This is a pattern which remains true today as I continue to work full time while studying each evening and supporting myself through my education.

I am currently employed by Deloitte as an Administrator/Compliance Officer – the sole Compliance Officer on one team and have adapted so well to both the position and the firm that I have also been tasked with undertaking substantial case work. I have had no experience in an accountancy-based role previous to this but believe my economic background and indeed adaptability and quickness have made this a smooth transition and highlights my ability to perform exceedingly well in any administrative role. I initially began on a six month contract which was extended twice and subsequently was made permanent in January 2015. I have excelled and have been recognized in my work with both in house benefits and financial benefits.

However, my aim is to secure a position in a legal remit as it is my passion, and, to utilise my academic background but also my international experience and my applicable administrative skills simultaneously. I began my legal career academically almost one decade ago and continue to pursue law as career. It is due to this that I can assert my passion, enthusiasm and willingness to work hard and learn. I would appreciate a consideration for a trainee position as I feel I could add a lot to any team with thorough legal knowledge as well as organisational and administrative skills and indeed become part of it and grow within it.

I would be privileged to join Byrne Wallace as it is a firm I have admired through working alongside solicitors on many cases. I can only infer from this that this is due to the level of training and support Byrne Wallace provide, of which I would be most grateful to become a part of.

Yours faithfully,

Alison Devine