Anna Mannion BCL

mannioan@tcd.ie

ByrneWallace, 88 Harcourt St, Saint Kevin's, Dublin 2, D02 DK18

info@byrnewallace.com

Dear Sir/Madam,

I am a law graduate and I wish to apply to the ByrneWallace Trainee Programme.

As demonstrated in my CV, I am extremely experienced for a recent graduate, my work experience including the following:

1. A successful internship in the healthcare department of Matheson Solicitors where I worked for Rebecca Ryan focusing on Healthcare Law;
2. Paralegal role working with the legal counsel for Trinity College Dublin where I was responsible for legal writing, the analysis of complex contracts and the provision of legal advice on recent statute changes.

In these roles I demonstrated the ability to give concise client reports, meet time-keeping standards required in commercial legal firms, and proved my capability to work effectively and efficiently within a legal team. I have excellent communication skills which have allowed me to correspond regularly with large corporate clients, witnesses and other firms and universities.

I am a highly motivated and competent individual with excellent leadership and networking-abilities. This is evidenced by my membership of Trinity Student Managed Fund where I exercised skills in financial and day-to-day business abilities. My leadership skills have also been recognised internationally as I successfully worked as a senior counselor and lifeguard at Camp ABC, a prestigious and unique charitable organisation in the United States.

It would be a great challenge and privilege to train with a firm with such a reputation as BryneWallace. Your firm stands out as the pre-eminent firm in Ireland for client satisfaction, as evidenced by your recent achievement of being awarded the Chambers Europe *Ireland Client Service Award 2017* and the Irish Law Awards *Excellence in Client Service Award 2017.* In addition to this I am eager to be at the forefront of the integration of legal services and technology; something to which ByrneWallace has a uniquely progressive approach.

Finally, I recently had the opportunity to speak with trainees from your 2016 intake who began work in ByrneWallace this summer. These trainees provided exclusively excellent feedback about their experience being members of the ByrneWallace team and endorsed your firm avidly as a place to begin my legal training. I am certain that this traineeship would be an excellent opportunity for professional development and progression within a challenging and dynamic work environment. I eagerly await your response.

Kind Regards,

Anna Mannion