Ard Gaoithe

Clar Road

Donegal Town

Co. Donegal

Byrne Wallace

87-88 Harcourt Street

Dublin 2

20th February 2016

Dear Sir/Madam,

I would like to apply for a place on your summer Internship Programme.

Currently I am a second year BCL student in Dublin City University. I am in my penultimate year. At this stage in my career, I have not decided on an area of specialty.

ByrneWallace has a vast number of practice areas. This is hugely advantageous as it enables a top quality service for clients. Additionally, the broad range of practice areas is an attractive aspect of the firm as I am not sure which area I am most drawn to as of yet. In the increasingly competitive legal market, clients expect flexibility and access to a wide range of knowledge and expertise from their legal services provider. I would relish the learning opportunity and would value being afforded the chance to contribute to high profile cases. While I enjoyed my experience in a small solicitor practice, I am interested in gaining experience in a large corporate law firm. I wish to develop experience in drafting, client management and working on real transactions or litigation. I am also drawn by the opportunity to work with experienced solicitors, many of whom are the top solicitors in their field in Ireland. A working environment which is conducive to learning and places emphasis on teamwork is important to me. I would also enjoy working with solicitors who are the experts in their relevant practice area.

For my First Year exams, I was placed in the top ten per cent in my class which indicates my commitment to my chosen career. In addition, my group achieved a number of first class honours in teamwork problem solving assignments. I am actively involved in DCU society life. I believe in contributing to society and am involved in the Free Legal Advice centre in DCU. As a member of Free Legal Advice Centres (FLAC) in DCU, I was selected to participate in clinics and provide legal information to members of the public (under the guidance of a barrister). I also volunteer with Saint Vincent de Paul’s DCU student Society participating in soup runs in Dublin City Centre.

During the summer of 2015, I arranged two legal placements as I was keen to get an insight into the daily life of solicitors and trainees. I believe that I learned valuable skills during these periods and would be keen to progress these skills further. I believe that my commitment and dedication would be an asset to your firm and would look forward to the opportunity to demonstrate these abilities.

Yours faithfully,

Anna Mc Donnell