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To whom it may concern,

I am a Final Year Bachelor of Civil Law student in UCD and I am applying for the Trainee Solicitor Programme as I am keen to embark on a successful career in a top commercial law firm.

My recent experience working in Lally Solicitors affirmed my desire to become a solicitor. This dynamic Firm specialises in conveyancing, employment law and family law. I learned about the process of executing a conveyance through the scheduling of title deeds and closing documents. I was frequently handed employment files and was required to research the relevant legislation and previous case-law. On foot of this research, I was asked to make suggestions to the solicitor on her most suitable next step forward. I answered the phone and handled both existing, and potential clients’ queries.

I strongly believe that my skills and competencies make me highly suitable for a career in law. Last semester, I had the opportunity to study in the University of Western Australia, Perth. I proved to myself that I am capable of adapting to new environments and cultures. I have extensive work experience in the service industry which has strengthened my communication skills. I am confident acting as a leader, as seen through my regular role as captain of the UCD Tag Rugby team. I completed all levels of French in the Applied Language Centre. In addition, I recently competed in a Negotiation Competition, in UCD. The above are practical, transferable skills which I believe will greatly assist a future career in law.

I believe that Byrne Wallace is distinct from its rivals. Byrne Wallace’s commitment to excellence is marked by its Lexel Accrediation. Byrne Wallace is the only Irish law firm to have ever achieved this reward and thus, it is clear that this firm goes above and beyond for its clients. I would gain great satisfaction out of helping clients overcome their problems and giving them personalised legal advice which best suits their commercial needs. My application is also influenced by the culture and core values of Byrne Wallace, which I believe set the Firm apart from others. I had the opportunity to speak to Eimear Squires at the UCD Law Fair this year who assured me of the open, friendly culture of the firm. She also spoke of the firm’s commitment to delivering solutions. This is the exact atmosphere which I believe will help me grow in to the best solicitor I can be.

I hope this application will be of interest to you. I would very much welcome the opportunity to take part in an interview, in which I will be more than happy to expand on the above or answer any questions you may have.

Thanking you in anticipation for your time and consideration.

Yours Faithfully,

Anna Mulcair