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To Whom It May Concern,

I am a determined and enthusiastic UCD Law Graduate and I wish to apply for the Trainee Solicitor Programme at Byrne Wallace. I strongly believe that my skills and competencies make me highly suitable for this position. I successfully completed the FE1s in two sittings. In addition, I have gained valuable legal work experience through working in Lally Solicitors and Holmes O'Malley Sexton Solicitors.

While working in Lally Solicitors, my role was that of Intern/ Legal Secretary. My experience working in Conveyancing, Family Law and Employment Law in this firm was invaluable and has allowed me to gain an understanding of how a solicitors practice runs from the ground up. I engaged in typical secretarial tasks daily such as communicating with clients, transcribing correspondence and arranging appointments. However, I was trusted to carry out additional tasks such as attending court, drafting correspondence to clients and liaising directly with Counsel. My role in Holmes O'Malley Sexton was that of a Legal Assistant in the Defence Litigation department. I attended on a number of consultations with clients and counsel and I prepared briefs for Counsel. I was also exposed to the area of Employment Law. I attended an Unfair Dismissals hearing at the Workplace Relations Commission and took an attendance at said hearing. My legal work experiences have affirmed my desire to pursue a career as a solicitor.

I am resilient, motivated and committed to my goals. I recently completed the Sporting Proud Triathlon in Brittas Bay. I volunteered as a teacher in a rural town on the island of Palawan in the Philippines in April and May of 2019, where I improved my ability to teach and mentor others. I developed strong negotiation skills through competing in the UCD Negotiation Competition in my final year of college. These experiences have enhanced my skillset and will stand to me throughout my career as a solicitor.

I recently attended the Trainee Open Evening at Byrne Wallace. I was delighted to have the opportunity to speak to a number of trainees who informed me that the atmosphere at Byrne Wallace is both friendly and challenging. The open-desk policy really appeals to me as it allows for open communication. Philip O'Leary and Rebekkah Brennan spoke about the level of autonomy given to trainees during their training and this has further motivated me to apply to Byrne Wallace. I was particularly struck by Feargal Brennan's comments that those who work in Byrne Wallace are decent people. I aspire to work with honest, respectful people who demonstrate integrity in their dealings with clients and colleagues alike.

I hope this application is of interest to you. I would very much welcome the opportunity to take part in an interview, in which I will be more than happy to expand on the above.

Thanking you in anticipation for your time and consideration.

Yours Faithfully,

Anna Mulcair