***Re; Summer Internship 2018***

Dear whom this may concern,

I am applying for a place on the WallaceByrne Summer Internship programme 2018. As a final year Law student at NUI Galway I am making an arduous effort to find a law firm that best aligns with my career ambitions. I believe that an Internship with Byrne Wallace will undoubtedly exceed my expectations.

ByrneWallace has been at the forefront of legal development and commercial advice over the past forty years. I passionately want to be part of the largest firm in Ireland, laying the foundations of my career, so that in turn I can make my best possible contribution to the firm and its clients. I am dedicated, resilient and do not give up on any task. I work well as a team member as well as individually.

Anna Vaughan

Summer Internship 2018

ByrneWallace

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The advancement of female talent and having a female as Managing Partner reflects on ByrneWallace as a firm of equality and promotion of female legal talent. The integrity and excellence at Byrne Wallace has been recognised nationally by being awarded the Ireland Client Service Award 2017. This gives a clear indication that an internship with ByrneWallace would provide invaluable exposure to the work in a diverse and welcoming firm. I feel that based on this award and the other credentials the firm has been awarded, I would be given the starting tools and guidance to become a unique, expert lawyer and business advisor.

After successfully completing an Internship with Arthur Cox in the Belfast office and working every Monday throughout the academic year with Kemple Gormley Solicitors, I have learnt a lot about the law and the contrast between a corporate firm, a small firm and different jurisdictions. I have also started a Clinical Legal Placement with a Barrister as part of my degree whom I work with on a weekly basis. This practical experience has given me responsibilities such as organising events with local businesses’ and district court judges to hold information events; legal research for clients and presenting my own research work on areas such as Legal Aid to COPE Galway to keep them updated on the legislation they work with. A combination of factors has therefore motivated me to pursue an internship with ByrneWallace in the legal world.

My passion for the law and the marriage it has with the constantly developing commercial environment has made me appreciate the continuous drive to achieve a competitive advance in the marketplace in which clients operate. Today lawyers need to have a deep understanding of the commercial world, therefore I have applied and received a conditional offer to study International Commercial Law at UCD next year as my masters to widen my knowledge to ensure effective responses to clients’ in the future.

If I was to complete an Internship with ByrneWallace I can guarantee that each stage of work will provide intellectual and organisational challenges, however, this will encourage me to push my boundaries and take a practical ‘can do’ approach to the work.

My ability to work and perform in a team is something I have pride in my ability to do. My attributions to work collaboratively in a team come from playing sports such as Gaelic for over ten years. Understanding the importance of teamwork relates to working in a large firm like ByrneWallace because working collaboratively with an entire firm means being pro-active to get quicker, more accurate and cost-effective advice to clients’ problems.

I am also a first year mentor through Student Connect Programme at university which means being responsible for a group of thirty first year law students. This involves helping individual students when they need advice or help with studies, this highlights my integrity and leadership as the students find loyalty and trust in my ability to deliver promises and assistance. I am also an active member of the FLAC society at NUI Galway so I am aware that when interacting with clients who need legal advice I need to be personable and approachable. As a student advisor I am under guidance from a qualified solicitor when giving legal advice to clients, which requires effective communication with clients and with each other to focus on the clients’ concerns.

Through my legal experience I have learnt a lot about the workings of law firms and feel that I have developed my professional manner in the direction of a firm such as ByrneWallace.

Thank you for considering my application and I look forward to hearing from you.

Yours Faithfully,

Anna Vaughan