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Crona McLoughlin

HR Manager

Byrne Wallace

88 Harcourt St.

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Dear Ms McLoughlin,

By way of introduction, my name is Anne Marie Byrne and I wish to apply to the Byrne Wallace Trainee Solicitor Programme. I graduated from University College Dublin with a 2.1 in Law and Politics in September 2016. Since then I have interned in Eversheds Sutherland and Baily Homan Smyth McVeigh Solicitors (BHSM). I have recently taken up the position of Mortgage Litigation Executive with Start Mortgages, prior to which I had spent 6 months in Whistler, BC, Canada on a working holiday visa. I have completed six FE1’s and I currently await the results of my final two exams.

My work experience to date has provided me with an in-depth insight into the role of a commercial solicitor, as well as giving me the opportunity to know what type of firm I want to train in. The emphasis that is placed on continuous learning and development in a diverse environment has also been a decisive factor for me. With a strong affiliation with ALFA International and links with international firms, a traineeship with Byrne Wallace would expose me to multi-jurisdictional transactions and a global legal network. The opportunity to work on market leading deals with internationally recognised clients is something that excites me.

My education and work experience have provided me with a broad understanding of key aspects of business, law and politics. I have developed the ability to digest large amounts of information, summarising and distilling this into relevant points, whilst maintaining clarity of expression. I particularly expanded on these skills during my time with BHSM, where the matters I was involved in demanded a strong analytical ability. I endeavoured to use initiative in anticipating the next steps in a process and where appropriate presented these to my team. My work within the BHSM Property department was extremely diverse, giving me exposure to many different transactions and interaction with other departments on a daily basis.

My sporting background from a young age allowed me to develop the ability to work within a team, which is something I have taken forward in my career to date. The collaborative structure of the team in the RTB allowed me to hone my communication skills both in terms of communicating effectively and appropriately with Landlords. Understanding how to prioritise tasks and time management were a core aspect of this position as they directly affected both my own personal targets as well as the teams. I look forward to building on this in my new position with Start Mortgages, while taking on more responsibility in handling my own caseload. A traineeship with Byrne Wallace, would offer the opportunity to further enhance these skills in a collegiate and supportive environment.

The positions of responsibility I have held illustrate that interpersonal skills are one of my strengths. Having been Head Girl in secondary school and peer mentor in UCD, I am aware of the crucial role an inclusive and approachable attitude plays in building and maintaining relationships. As an intern on secondment within the RTB, the need to meet and exceed the expectations set by the client were integral. My success in this role is reflected by the extension of my contract. Such skills are paramount to the role of a solicitor and I would enjoy developing this as a trainee.

After my first internship in BHSM I undertook a working holiday visa in Whistler, BC, Canada for six months. Alongside working in Canada, I learned how to ski and reached an advanced level by the end of the season. I enjoyed the experience of being immersed in a different culture and pushing myself outside my comfort zone, which shows my appetite for taking on new challenges. I am a member of Castletroy Golf Club, Limerick playing off a handicap of 10. I also enjoy running having recently completed the Gaelforce Howth Summit 10k and hope to complete a half marathon early next year. My drive and ambition to reach and exceed targets are attributes which I bring forward to my working life also.

I am hardworking and have demonstrated the academic ability, alongside the personal and practical skills required to succeed in my chosen career path as a solicitor. I am excited about the opportunity to apply for a traineeship in Byrne Wallace and look forward to hearing from you.

Kind Regards,

Anne Marie Byrne.