Aoife Cannon,

Creeslough,

Letterkenny,

Co. Donegal,

Ireland.

083 1495239

a.cannon8@nuigalway.ie

Dear Sir/Madam,

I am writing to you to express my interest in applying to the trainee graduate programme at your firm. I am a postgraduate student attending the National University of Ireland, Galway where I am studying the Bachelor of Laws: LL.B postgrad course.

Ever since my first week in University, I have been certain that I want to pursue a career in law as a solicitor. I was first introduced to your firm at a careers fair that my University held where there was a talk about the different law firms we could apply to. I was very much intrigued by Byrne Wallace Solicitors and the work it does. After the talk I began to research the firm more and more and found myself thinking that this was somewhere I could see myself working in. During my research, I was extremely impressed by the large amount of practice sectors that your company practices in. I looked into the Child Care Law sector and was fascinated by the work being completed there. The more I researched the firm, the more I became certain I wanted to complete a graduate training programme at your firm.

My past experiences in employment have helped me develop many skills and qualities which I believe to be of vital importance in performing well in not just a career in law, but in any career. I am a highly motivated person who is always eager to learn and looking for ways to better myself. My past work experiences as a waitress and as a shop attendant have been customer to client focused and it is always my aim to ensure customer care and satisfaction. I also take the time to volunteer at my local swimming club to teach children and young people between the ages of 4 and 21 how to swim and how to perform basic first aid. I took the initiative to this when I completed all swim levels with my club, which I myself joined at the age of 5, and I really wanted to do something in return. This experience has taught me not only to be a good leader to my students, but also to be able to work as part of a team with my fellow instructors.

Enclosed is a copy of my CV for your consideration. I am keen to tell you more about my suitability for the role at an interview and would be pleased to meet with you. I can be contacted on (083 1495239) or at (a.cannon8@nuigalway.ie) and I hope that you will take my application forward.

Thank you for your time.

Yours sincerely,

Aoife Cannon