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Diana Diamond

Head of the Trainee Programme

Arthur Cox

Earlsfort Court

Earslfort Terrace

Dublin 2

21 Oct. 16

Byrne Wallace Summer Internship Programme 2017

Dear Diana

I am looking to apply for the Byrne Wallace 2017 Summer Internship Programme in the interest of attaining a traineeship with the firm.

Please find attached to this application my CV which I trust will outline my progression in academics over the past few years and I hope will convey my dedication to achieving my goals and furthering my career. This demonstrates a drive that would be well placed in a commercial firm such as Byrne Wallace. I believe that my experience as part of a prominent team in my current role gives me an understanding of the demands and obligations facing firms today.

Having travelled and worked for a few years in many different client facing industries prior to choosing my selected career I also have the maturity and know-how to fit into and adapt to situations.

I trust the above is in order, should you require any further information please don’t hesitate to contact me. I look forward to hearing from you.

Yours sincerely,

Aoife Conway

*Sent by email*

Encls.