Ms. Beth Onslow, 4 Thorncliffe Park,

HR Administrator, Orwell Road,

ByrneWallace, Dublin 14,

88 Harcourt Street, 5th February 2017.

Dublin 2.

Dear Ms. Onslow,

I wish to apply for the position of Summer Intern at ByrneWallace and have enclosed my CV for your consideration.

I am currently undertaking a Postgraduate Diploma in Law at DIT which I will complete in May 2017. As part of this course I am studying Company Law which I find to be highly engaging. The enthusiasm I have for this subject, in conjunction with my appreciation for challenging and dynamic work, confirms my decision that a career in a commercial law firm would be the perfect fit for me.

Prior to studying law, I completed a First Class Honours BSc Midwifery degree and graduated second in my class. My exceptional midwifery performance was recognised by The National Maternity Hospital when they presented me with the prestigious Elizabeth O’Farrell Award in January 2016.

While working as a midwife, I developed transferable key skills and dealt with high levels of responsibility which I believe will be invaluable to me as a solicitor. I worked in a highly pressurised environment where time management and meticulous attention to detail were of paramount importance often in serious and life threatening circumstances. Furthermore, I developed the skills of counselling, gaining people’s trust and dealing with sensitive and personal matters. These skills have given me a great understanding and appreciation of the importance of client confidentiality and the building of client relationships which is especially important in a commercial environment.

In an effort to gain experience in the legal profession, I worked as an intern with Liston & Company Solicitors last December. This work experience provided me with the opportunity to observe the daily workings of a solicitor’s practice, to undertake routine duties of a solicitor and to gain an intuitive insight into the administrative procedures of the courts. I thoroughly enjoyed this internship and it reinforced my decision to pursue a career in law.

I admire ByrneWallace’s dedication to its clients both in Ireland and abroad. With the uncertain implications of Brexit, Ireland is an appealing alternative for international businesses still looking to set up within the EU. ByrneWallace’s notable reputation, both in Ireland and internationally, places the firm in a strong position to secure such business and this for me sets ByrneWallace apart from other firms.

I am applying to ByrneWallace as it is a progressive and adaptive firm where I trust my unique background, diverse experience and transferable skill set will be recognised and embraced. Your firm’s Health Services Department is renowned with the firm being recognised as a top tier firm for Healthcare Law by Legal 500. Although I am interested in gaining experience in any of your practice areas, your Health Services Department is of particular interest to me.

ByrneWallace is expanding rapidly and I have the intellectual and interpersonal skills to make a worthwhile contribution to your firm along with the active desire to succeed.

I would welcome the opportunity to discuss my application further at interview.

Yours sincerely,

Aoife McCarthy