Aoife Mee

4 Beechwood Park

Ranelagh

Dublin 6

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Dear Hiring Manager,

I would like to apply for the Traineeship Programme at Byrne Wallace LLP. I am currently working as a Legal Executive in Hussey Fraser Solicitors, which specialises in Personal Injuries Plaintiff Litigation. I am also an FE1 candidate who has successfully obtained four FE1s to date. I have previously undertaken internships in corporate law firms Arthur Cox and A&L Goodbody, as well with the United Nations Committee on the Rights of Persons with Disabilities and the University of California, Davis, Prison Law Clinic. Prior to this, I obtained a first class honours in both my LLM in International and Comparative Disability Law and Policy from NUIG and my BCL (International) degree from University College Dublin. I am an enthusiastic, hard-working individual with a keen interest in litigation, dispute resolution and healthcare.

I am seeking a traineeship at your firm because I would like to broaden my legal experience in a firm that specialises in areas of law in which I am interested. Given your firm’s strong and well established reputation as a full services law firm specialising in the major practice areas of law, I believe that training in Byrne Wallace LLP would be an invaluable opportunity for me to further develop my practical legal knowledge, diversify my legal skills and learn from experienced professionals.

I believe I would be a great contribution to the team at Byrne Wallace LLP because of my considerable experience working in civil litigation in District Court, Circuit Court and High Court matters. Through my current role, I have gained proficiency in and knowledge of court procedures, preparing briefs, legal drafting, and case management, including the use of case management software. I have also developed strong interpersonal and communication skills through liaising with clients and colleagues on a daily basis. My diverse legal internship experience has also helped me develop my legal knowledge and transferable skills, including communication, organisation and teamwork, which enables me to adapt well to a busy law practise.

I would greatly appreciate it if you would review my CV and consider me for a Trainee position at your firm. I can be reached at aoife.mee96@gmail.com or 0871496356.

Yours faithfully,

Aoife Mee