Dear Sir/Madam,

As a final year law and Irish student I am writing to apply for a traineeship with ByrneWallace. After carrying out considerable research and speaking with a number of your trainees, I believe that I would be well suited to a traineeship with your firm.

While it is early in my legal career, I have already begun to develop a solid foundation of knowledge through my experience in both the public and private sector. My time in a U.S. law firm enabled me to work with lawyers of significant experience, learn different industries and serve various types of clientele. The internship has broadened my commercial awareness and solidified my desire to pursue a career in a large, diversified law firm such as ByrneWallace. Given its broad range of resources and extensive client base, I believe that a traineeship with your firm would be an excellent opportunity to realise this goal.

My experience in the Attorney General’s Office exposed me to an array of different legal matters and as such, has enabled me to discover where many of my interests lie. As my group specialised in banking, I developed a concrete understanding of the financial services industry at EU and national level. Working with a large group of Advisory Counsel has also greatly refined my team-work skills as I learned the importance of collegiality and co-operation in the work-place. Given the size of your firm’s work-force as well as its collaborative ethos, I believe that these skills would be of considerable benefit to me as a trainee in ByrneWallace.

In addition to the AG’s office, clerking in Montana’s Federal District Court has given me a taste of the intellectual rigour required in a firm such as ByrneWallace. Working closely with three of Missoula’s most respected judges and their clerks has advanced my ability to think critically, make sound judgements and draft legal documents competently. If offered a traineeship with ByrneWallace, I would relish the opportunity to develop these skills further and learn from the firm’s wealth of knowledge and experience.

I would welcome the opportunity to discuss with you the possibility of a position at ByrneWallace and can be reached at 112345866@umail.ucc.ie. Thank you for your time and consideration.

Sincerely,

Aoife O’Connor