Byrne Wallace

88 Harcourt Street

St.Kevins

Dublin

D02 DK18 6th October 2021

Dear Sir/Madam,

My name is Aoife O’Donnell and I am a 22 year old FE1 Candidate. I am writing to express my strong interest in the 2022 Traineeship position in Byrne Wallace. I believe that my strong determined character and intuitive nature makes me an ideal candidate for the position of a Trainee, complementing the personality of your Firm.

I graduated In 2020 from UCD with a First Class Honours (1.1) Social Science Degree. Without having previously studied Law, I sat and successfully passed three of the eight FE1 Exams in March 2021, averaging 70% in the three exams. I will be sitting three more of my FE1 Exams in October 2021. I commence an Internship with Comyn Kelleher Tobin Solicitors in Mid-October 2021 on completion of my FE1 Exams.

In mid-2019, I joined Hegarty & Associates Solicitors, a Defence Litigation Firm specialising exclusively in Medical Negligence Defence and General Defence Litigation. I initially joined as an Intern and have since progressed to a Paralegal. I gained immense experience in all aspects of Litigation and thrived in the environment of this busy legal practice. My methodical approach to learning has provided me with a substantial grounding in Law, through my studies for both my undergraduate degree and for my FE1 examinations. Working in a small but dynamic firm provided me with a unique opportunity to put theory into practice, to use my initiative and to value the importance of working with a team towards an ultimate goal.

I am driven by my desire to succeed, whether as part of a team or as an individual. As Captain of my School tennis team, I gained an understanding of what it means to be an efficient, constructive and respected leader. I have also learned to tackle any individual hurdles which have come before me, including a challenge I faced when I relocated to France as a Student for six months, adapting myself to a completely new educational and social environment.

My Degree in Social Science has provided me with extensive analytical and critical thinking skills. I have learned how to competently analyse conflicting but often equally valuable arguments and perspectives and the importance of being meticulous in the work that I produce.

Through my volunteer work with ALONE, working in a Law Firm and in my numerous part-time jobs throughout College, I have acquired the skills necessary for open, honest and effective communication which will allow me to form a strong relationship with all those I come into contact with. I would embrace the opportunity, ultimately as a Solicitor, to apply the significant skills I have acquired to be a successful lawyer.

I am fully aware that Byrne Wallace prides itself in selecting Applicants who may be the future of the Firm. I strongly believe that if offered a Trainee position, I would bring with me the flexible attributes which the firm is seeking, such as determination, enthusiasm, diligence and ultimately someone who is an asset to the Byrne Wallace team.

Many thanks for considering my Application and I greatly look forward to hearing from you.

Sincerely,

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Aoife O’Donnell