Crona McLoughlin

HR Manager

ByrneWallace

88 Harcourt Street, Dublin 2

Miss Avril Carroll,

Tonduff,

Abbeyleix,

Co. Laois

16 October 2017

**Re: Trainee Programme**

Dear Ms McLoughlin,

I am writing to you to express my interest in becoming an ByrneWallace Trainee. I am a final year 2.1 Law and Business student in Maynooth University. I have recently completed a fourteen-month undergraduate internship with Deutsche Bank and would like to continue my career path in the corporate world, hopefully with a firm such as ByrneWallace.

I believe the skills that I have learnt in my time in the financial sector will carry over well into ByrneWallace. During my time in Deutsche Bank I worked on the Global Network Management team. Here I preformed the market news and carried out risk reviews by preforming due diligence on agent banks. From my experience with Deutsche Bank I understand the need to constantly be aware of what is going on in the market and the importance of networking.

When I joined Deutsche Bank, I had no experience in the financial sector and I do not study finance as part of my degree. In the beginning my lack of knowledge was a challenge. However, I took it upon myself to learn as much as I could about finance outside of work. This meant I was now fully aware of the financial jargon used in meeting and I had a better understanding of what was going on.

I enjoyed the challenges I was faced while in Deutsche Bank and used every opportunity as a learning opportunity. I want to be a part of a firm like ByrneWallace as I will be able to push my boundaries and get involved in work of the highest calibre. For me it was not a question of which firm I should train with but which firm I could see myself working, growing and developing my career and skills as a solicitor. For me Byrne Wallace is that firm.

I would love the opportunity to be a trainee in ByrneWallace as I believe I could apply my skills I have gained while working in the financial sector. My experience working on a team, assuming responsibility, training new staff and networking will carry over well. I am a well-rounded individual who has not just focused on academics but challenge myself out of my comfort zone and demonstrated an ability to meet these challenges.

I hope for the reasons stated above that you will strongly consider me for the ByrneWallace Trainee Programme. I would like to thank you for your time reviewing my application.

I look forward to hearing from you in the near future.

 Kind regards,

Avril Carroll