

## Cover Letter

Gardeville House,  
Lismire,  
Newmarket,  
Co Cork.  
4<sup>th</sup> of February 2019

To whom it may concern,

I am writing to you to apply for the summer internship which Byrne Wallace are offering. I am a recent graduate from Law Plus in the University of Limerick and I have a great desire to work with a prestigious firm such as yours. I have found that I have a great interest in Company, Contract and Human Rights law during my degree. I am currently studying for the Fe1 exams for which I will sit in March 2019.

I completed an 8-month internship from June 2016 to January 2017 as part of my course in Miriam McGillicuddy & Co. Solicitors in Tralee, Co. Kerry. During this work placement, I completed various tasks from filing to answering the phone to research and to drafting letters to clients. It was during this time that I became sure that becoming a solicitor was the career pathway that I wanted to take. I thoroughly enjoyed my time working on all legal matters that ranged from Litigation to Divorce cases, Immigration and Conveyancing.

I am a highly motivated and hard-working Law student with a keen eye for detail. This Internship would be a good fit for me as I want to work hard to secure a traineeship with a top tier firm. I have previously gained experience as a legal executive where I have worked on many Personal Injury cases and have extensive experience in filling out and compiling applications for the injuries board for various PI claims. I want to enhance my legal knowledge in a full-service corporate law firm such as yours which would enable me to learn about many different practice areas. I have excellent communication skills both written and oral. I am willing to learn and to adapt to your style if necessary. I work well in a team environment as I have spent the last year of my degree working as part of an 8-person team to research and compile my Final Year Project during the course of which I used my initiative to analyse and compile data to complete a government report on Minority Groups.

From this internship I believe I would gain an invaluable insight into the world of work developing both my personal and professional skills. Thank you for considering this application and I look forward to hearing from you in the near future. Please find enclosed my C.V.

Yours faithfully,

Barry O' Connor