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Dear Sir/Madam,

I am writing to you as I am interested in discussing your Trainee Solicitor Programme. As you can see from my attached Curriculum Vitae, as well as my undergraduate and postgraduate degrees, I have gained much relevant work experience since leaving college which I believe would be invaluable in developing a career within Byrne Wallace. Additionally, I have recently taken the first 4 of 8 FE1 examinations and upon receiving the results, I intend on sitting the remaining 4 examinations in March 2016.

I believe as one of Ireland’s leading legal firms, Byrne Wallace offers a graduate an exciting, evolving and results-driven environment in which to gain valuable experience and to develop a legal career. I would love an opportunity to work in a team environment and be given the responsibility to achieve both individual and team goals.

I have recently finished an 18 month role within Davy, in which I acquired invaluable corporate and financial experience as part of a results-driven team in a leading professional firm. I also gained further client experience, to add to my previous experience within Crotty Insurance Brokers, as well as enhancing my communication skills in a highly-competitive and demanding environment, which I know will be a significant asset in the future. I believe that this experience in a leading professional firm would contribute to my development as a lawyer and in addition, allow me to thrive within a similarly competitive, demanding and client-focused firm.

Previous to this, I completed an MSc in International Management in Trinity College Dublin. This Masters programme helped to develop my skills in solving complex business problems, team working, organisational skills, leadership qualities and also gave me an International perspective on business. As part of this programme, I completed a dissertation on marketing and company communication. In my undergraduate degree, I studied Business, Economics and Social Studies at Trinity College, specialising in Business and Politics. This degree gave me an excellent foundation in these complex areas, as well as developing my research, analytical, presentation and communication skills which are valuable skills for the legal profession.

I consider myself a confident, passionate and innovative person who believes in working hard to achieve my goals and enjoys working with others to complete objectives. I believe I would contribute to your firm through my above mentioned skills, competencies and experience in a demanding work environment and would appreciate the opportunity to discuss all of the above.

Kind Regards,

Barry O’ Reilly