**13th October 2016**

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**Byrne Wallace,**

**88 Harcourt Street, Dublin2.**

To whom it may concern,

Please accept the enclosed Curriculum Vitae as my application for the position of a trainee at Byrne Wallace. I am currently a final year B.C.L. student at University College Dublin, who shares a great passion for horology and who has engaged in a year-long, unpaid legal internship with a Dublin based law firm.

I am excited to learn that Byrne Wallace are currently accepting applications for the traineeship programme because your firm’s focuses and practice areas, as well as your firm’s approach reflect my own interests and experience. I would like to work in a top commercial law firm which enjoys a great and internationally recognised reputation and which focuses on achieving and maintaining highest professional standards. I was happy to learn that Byrne Wallace is a forward thinking company, that views its success through the ability to provide legal service by employing best practitioners. This particularly coincides with my approach. I always strive to realise my objectives and I always seek to improve my skills in order to achieve the highest possible standard. Therefore, I always seek for further evaluations and feedback on the work that I perform, particularly from the experts in a field. I was able to obtain evaluations on my skills while working as a legal internee for Hoban Boino Solicitors. I was able analyse cases and the law with the solicitors and listen to their opinions and approaches. At the same time, they encouraged and welcomed my contribution that would aid my ability to engage in a legal thinking. I value such approach as it allows me to realise my goals and to improve my skills and knwledge. I find that I would also be able to achieve this at Byrne Wallace’s, as the firm adopts a supportive approach to their trainees.

During my legal internship with Hoban Boino Solicitors, I was able to experience the practice in a small setting of a legal partnership. I developed my legal writing skills by carefully drafting legal submissions and by writing letters to clients, in both English and Polish. I also developed critical thinking and analytical skills by discussing cases with the solicitors. I furthered my communication skills by being able to answer phone calls and to attend meetings with clients. This year-long internship, which has also taken place during my academic semesters, allowed me to develop a much better organisation and time management. I was able to obtain a detailed understanding about the practice of a solicitor and the everyday work that a solicitor must perform, which I particularly enjoyed and valued.

During my college years I always south for means to engage with and to develop my interests. Throughout these years I started fencing which lead me to become club’s secretary in 2015/2016 and to attend competitions and win medals for the club. This combination of an interest and a duty developed a further appreciation for the sport and for the club. Being able to see the club from the inside and most importantly, being able to run the club with the committee, created in me, a further interest in the sport and attachment to the club that we were required to build and maintain. During these years I also developed a great passion for horology. I furthered this interest by commencing work with Weir and Sons, where I was able to learn from the experts, attend trainings and gain a great insight into the engineering of watches though self-directed researches. It also taught me about the importance of inter-personal skills and team work, which are vital in approaching a customers, helping to realise a customer’s needs, controlling the path of the negotiations, adhering to the existing ethics in this field and working together as a team in realising our goals.

I feel that Byrne Wallace is a type of law firm in which I would like to experience through the Summer Internship Programme and to which I would bring my interests and enthusiasm. I hope that after reviewing my CV, you will consider me for this position.

Yours faithfully,

*Bartosz Lekke-Hensoldt*