Re: Summer Legal Intern

To whom it may concern,

I am very interested in applying for your Legal Intern position at Byrne Wallace. I will outline why I believe I would be an ideal candidate for this position.

Firstly, as you will note from my enclosed CV, I have a sound academic background. My overall grade average of 2.1 Honors illustrates my strong work ethic. Moreover, my undergraduate degree and my current master degree in International Business Law has helped me to build a solid foundation for this position. It has equipped me with knowledge of a wide range of legal practices which are relevant and vital to this role. I have acquired great attention to detail, research and analytical skills.

Secondly, whilst striving to achieve academic excellence, I was heavily involved in extra-curricular activities, which enabled me to develop and exercise multiple transferable skills. For example, my position as a society co-founder and vice chair of International Justice Mission has exposed me to many challenges and responsibilities which has enabled me to strengthen my teamwork and problem-solving skills.

I believe that working at Byrne Wallace will further my personal development as it would prepare me to be a leading lawyer. It would provide me with hands on experience that would give me a better understanding of the law and business sector.

I am a solution orientated person, I am enthusiastic, a team player and very eager to learn and gain more experience in the legal filed.

I hope my details were of interest. I look forward to hearing from you.

Yours sincerely,

Becky Ekema