Benjamin Doyle,

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Dear hiring manager,

I first learnt of the summer internship at Byrne and Wallace during my own research. Byrne Wallace is one of Ireland’s largest firms. The firm is modern and is open to diversity, tools that I feel are vital to attracting the modern customer. After receiving the award for being the Law Firm of the Year 2016 it is clear that Byrne and Wallace is a firm that are constantly improving. I feel that the values incorporated in Byrne and Wallace align to my own personal values and qualities which is why I feel I am the appropriate candidate for the summer internship.

While studying in Maynooth University I also perform the duties of a scholar. I received a rugby scholarship to the college in 2014. My duties as a scholar involve a lot of commitment on my behalf as there is a requirement of attending six mandatory training sessions per week. However it has proven that I do possess a unique drive and motivation that aligns with the Byrne and Wallace culture and strategy. I have captained many rugby teams in the past and I am currently the captain of the scholarship team, my duties as a captain involve leading by example and setting the tone needed in becoming successful. Being a team member and a captain requires constant communication. As a captain I am in charge of running team meetings along with a team training session. These exercises involve listening to my teammates and their opinions as to other areas the team may have to improve on, and finding the best way to execute these practices in progressing as a team. Due to my experience in these situations having a strong correlation with the Byrne and Wallace culture and values I do feel that I can work extremely well with the organisation.

On top of being a student and a rugby scholar I am also, a senior bar man. With this job comes a vast amount of responsibility and social skills. I am in charge of the running of the pub while the manager is away and have to handle vast amounts of money on regular basis. This consists of doing weekly lodgements to the bank and accounting for the daily and weekly takings in the accounts. While handling large funds I also have to delegate tasks to other staff, and ensuring that the customer is satisfied with their service. My role in the company has developed enormously over the past two years, from being a bar assistant to becoming a senior bar man. This job has thought me that I can handle great amounts of responsibility and that I can be trusted. These are traits that all employer/ employee relationships must possess. These attributes have been established due to my ability to learn quickly and ensuring that the premises are secured upon leaving the premises. I feel that my knowledge from past experiences will allow me to fulfil my duties as an intern at Byrne and Wallace.

I do believe that I am qualified for the position as a summer internship at Byrne and Wallace. I enjoy studying law and intend to receive an overall result of a 2:1 in my degree, before going on to study criminology and criminal justice. This position would aid my development in the legal industry and allow me to gain more understanding in what it is to happen to ensure that a Byrne and Wallace customer is protected in a legal sense. I am hard working and thrive on goals. I am aware that Byrne and Wallace is one of Ireland’s largest law firms and I would be extremely grateful to be successful in my application in becoming an intern at Byrne and Wallace during the summer of 2017.

Yours faithfully,

Benjamin Doyle.