Dear Sir/Madam,

I am writing to apply for your traineeship programme. I am a graduate in law, currently employed by the courts service as a judicial assistant. I am an ambitious and resilient person seeking a challenging traineeship which offers responsibility and provides training with a focus on the future of the legal sector. Along with qualifying as a solicitor, my long-term goals include becoming a qualified mediator.

I am applying to Byrne Wallace as I believe this traineeship programme is the next step on my career path. It is a dynamic and forward-thinking firm which focuses on client satisfaction as well as the learning and development of its staff. The firm’s commitment to social responsibility resonates with me. I recently undertook the Law Society’s MOOC on Climate Justice and Environmental Law. I have recently fundraised for several charities including Special Olympics Ireland and Pieta House and I would wish to continue with this during my traineeship.

As noted above I am employed as a judicial assistant. This position has given me unrivalled insight into the legal system where I have been involved in a wide variety of matters including criminal, civil and family law. My role has provided me with the opportunity to learn from countless solicitors and barristers as well as an experienced member of the Judiciary. My key responsibilities include undertaking legal research (often to a tight deadline), helping to manage the operation of the court and liaising with members of the public, counsel, and the courts service.

Additionally, I have experience working with the Life Sciences and Healthcare team in A&L Goodbody. During my time there I was involved in numerous matters. I sat in on meetings, mediations, and court hearings. I assisted both my team and other teams with legal research and the preparation of legal documents. This position enabled me to develop the skills which I learned whilst studying and apply them in practice.

I am excited to apply for Byrne Wallace’s traineeship programme as it provides industry leading training and focuses not only on legal learning, but also on personal growth. My experience and can-do attitude make me a great fit for Byrne Wallace. I appreciate your time and consideration.

Yours sincerely,

Brendan Pyke