*Brian Murphy,*

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ByrneWallace,

87-88 Harcourt Street,

Dublin 2.

October 22nd, 2015

Dear Ms. Fox,

I am writing to you to apply for the position of Trainee Solicitor, as advertised on your website. It would be a pleasure to meet with you so that I could demonstrate how my skills, experience and attributes might be of value to you in this role.

As one of the leading law firms in Ireland, a traineeship with ByrneWallace provides an opportunity to train at the very top of the industry. The strong client-based approach of the firm is very attractive, as it places an emphasis on the needs and requirements of the client and working to achieve the best possible results for them.

The trainee programme at ByrneWallace provides an excellent path to developing legal expertise, providing exposure to different practice areas and constantly challenging the trainee to meet their potential. This is helped by the emphasis on teamwork and the support of the partners and solicitors at the firm, who are experts in their own particular fields.

I believe I can offer much to ByrneWallace in return. I have recently completed a Diploma in Law from the Law Society of Ireland, which is a new course that gives students an extensive grounding in the core aspects of Irish law. While attending this Diploma I have passed three FE-1 exams in the sitting in March 2015 and sat a further four exams in October 2015. I intend to sit the remaining exam in March 2016.

In addition I hold a B.Sc. in Experimental Physics (1st Class Honours), and a Higher Diploma in Quality Assurance. These qualifications instilled in me the values of problem solving, attention to detail and critical thinking.

I have completed this Diploma in Law while working full time in my current role as Team Leader in the Botox Manufacturing Department in Allergan Pharmaceuticals. This highlights my high levels of motivation, energy and strong work ethic. It also shows my ability to multi-task and successfully perform two separate, highly demanding undertakings at once.

I have a meticulous approach to my work, ensuring business requirements are met according to strict time schedules and quality guidelines. Enthusiasm to prove myself, and a desire to constantly contribute in a positive and progressive manner, are just some of the attributes I bring to the workplace. I take pride in carrying out my work in a structured, timely and efficient manner.

I can apply many skills that I have developed through my studies and my work to the role of Trainee at ByrneWallace, and my proven ability to work in a demanding, responsible and deadline driven environment means that I feel I will make a valuable contribution to your firm. I look forward to meeting with you to discuss this opportunity further.

Yours sincerely,

Brian Murphy