

Ballyknocken,
The Ballagh,
Enniscorthy,
Co. Wexford.

August 2018

Byrne Wallace,
88 Harcourt Street,
Dublin 2.
D02 DK18

Dear Sir/Madam,

I am writing to you in application for a position on the trainee programme in Byrne Wallace.

Having recently completed a Research Project in conjunction with Mason Hayes & Curran as part of my Masters degree in International Law & Business through the Michael Smurfit Graduate Business College and afterwards securing a job on the Knowledge Team there, I would like to further develop my career and train to become a solicitor in Byrne Wallace.

Some skills I feel make me a suitable candidate are my ability to work extremely well in teams, excellent communication skills, experience in delivering good client service and my work ethic.

Communication skills are vital in law, while working on the Knowledge team in Mason Hayes and Curran I and my team are in constant communication with other departments requesting knowhow and keeping internal databases up to date. I recently undertook a training day on the 'Business of Writing' which was aimed at reducing the use of legal jargon in emails and legal articles etc. to improve communication.

I work very well in a team and I think this is a very important skill to possess when pursuing my career. I've worked in teams throughout my education particularly while completing my masters in Smurfit, I work on the knowledge team in MHC and in my personal life I'm involved in a team as I play camogie at a very competitive level.

Client service is another skill I possess which is beneficial for my career in corporate law, during my time in Ensor O' Connor's I worked on reception where I dealt with clients on a daily basis, I also operated the phones and diverted clients to the relevant solicitors. From working in Glanbia I also developed my client service skills.

My drive and work ethic is the skill I feel will bring most value to my career in law; I am an extremely driven person and have a desire to work and perform at the highest level. For a career in a corporate firm it's important to manage large workloads and high pressured environments yet still perform, I know I will thrive off this.

Please find attached, my Curriculum Vitae for your attention and I would be happy to discuss it with you in more detail at your convenience.

Yours sincerely,

Bridin Redmond.

Bridin Redmond