Cai O’Kane

Booleigh

Nurney

Co. Kildare

17 October 2020

ByrneWallace

88 Harcourt Street

Saint Kevin’s

Dublin

DO2 DK18

Dear Sir/Madam,

I am writing to apply for your Trainee Solicitor Programme. I am currently in the final year of my undergraduate degree at Dublin City University and am on course to graduate with a high 2.1/1.1. Please find a copy of my CV attached.

Since beginning my legal studies, I have excelled academically and believe my results show this. This is also reflected by the fact that the law faculty selected me to sit on the university’s Socio-Legal Review Board. My role on the board has exposed me to an extensive amount of academic material whilst improving my legal research and drafting abilities. I have also begun the process of sitting the FE-1 examinations and successfully passed Tort Law in August. I intend on taking the remaining exams during the October 2021 and March 2022 sittings.

Throughout my undergraduate degree I have focused on gaining experience relevant to the career of a solicitor. During the Summers of 2018 and 2019, I interned in the Law Department of Dublin City Council. My time in this role was primarily spent assisting the solicitors in the Personal Injuries and Chancery Litigation departments. I worked on matters before the District Court all the way up to the Supreme Court and greatly improved my legal drafting and research skills. Following this, I secured an internship in the Litigation and Dispute Resolution Department of Arthur Cox where I was afforded the opportunity to work on complex legal matters for blue-chip companies. On the back of my internship, I was offered Paralegal work for the Summer. This was unfortunately cut short due to the Covid-19 pandemic. My time in Arthur Cox solidified my intentions of pursuing a career in commercial law.

I am very interested in commercial litigation and dispute resolution. Throughout my work experience, I have worked as part of teams dealing with multi-jurisdictional disputes, judicial reviews, contractual disputes and statutory inquiries. My application to ByrneWallace comes, in part, due to the strong Litigation and Dispute Resolution department that the firm boasts. I would particularly be interested in undertaking work for arbitral tribunals dispute.

I am available to interview at any time and look forward to your response. Should you need any further information, please do not hesitate to contact me.

Yours faithfully,

Cai O’Kane