|  |  |  |
| --- | --- | --- |
|  |  | Caitlin Connolly |
|  |  | 33 Drumview Road |
|  |  | Lisburn |
|  |  | BT27 6YF |
|  |  |  |
|  |  | 05th February 2017 |

To whom it may concern,

My name is Caitlin Connolly and I am a third-year law student at Trinity College Dublin (TCD). Having spent my first two years at TCD, I am currently undertaking my third year at Maurer Law School, Indiana University, before returning to complete my final year in TCD.

I am interested in a summer internship with Byrne Wallace in order to develop my practical legal experience. In recent years, I have developed and matured personally as a result of undertaking volunteer work overseas in Vietnam, participating in an international cross-community exchange programmes in Spain and the USA and studying abroad in Maurer School of Law, Indiana University. However, I appreciate that I have limited real world legal experience and I am keen to learn how the knowledge gained in TCD is applied in real life and practical situations. Work experience with your firm offers me the opportunity to gain a valuable insight into the day-to-day life of trainee solicitors and develop my organisational and communication skills.

Moreover, having developed an interest in Intellectual Property Law while studying at Maurer Law School, Indiana University, and focusing on this area in order to gain a specialisation, I hope that an internship with Byrne Wallace would enable me to expand my knowledge given the work carried out by your firm in this area. I am further aiming to gain a specialisation in Information Privacy law this year, therefore I was delighted to learn of Byrne Wallace’s expertise in data protection and excellent reputation in information security management. Byrne Wallace’s involvement in these areas complements the knowledge base I have developed thus far, offering opportunities to learn from driven individuals as well as working hard and actualising theory. I would be excited at the opportunity improve upon my team-working skills in a professional environment and would look forward to meeting like-minded individuals and developing working relationships to carry into the future.

As I am studying abroad at present, I am currently unavailable to interview in person. However if appropriate, I would be delighted to participate via Skype at any time.

If you require any further information, please do not hesitate to contact me.

Yours faithfully,

***Caitlin Connolly***

|  |  |
| --- | --- |
| Tel:  | +1 812 821 3919 (US) |
|  | 07503 168395 (IE/UK) |